



CALL FOR NOMINATIONS
2025 Excellence in Global Advocacy Award
For the calendar years January 1, 2023, through December 31, 2024

Members of the USF community are cordially invited to nominate colleagues for the Excellence in Global Advocacy Award. The awards celebrate the outstanding global contributions of employees whose contributions enhance global awareness and engagement at USF. Global advocates are critical stakeholders as we seek to offer students, staff, and faculty high caliber global experiences across USF's campuses. USF World seeks to recognize achievements that enhance and advance global activities, opportunities and engagement. Such activities must have taken place or have been recognized during the period of January 1, 2023 - December 31, 2024. Please refer to the [Nomination Guidelines](#) for information about application materials.

The deadline for receipt of nomination files is **Friday, January 31, 2025, 11:59 p.m.** Please refer to the [Nomination Guidelines](#) on the following pages. Nominee information and supporting documents must be submitted by the deadline through [InfoReady](#) at <https://usf.infoready4.com/>. Direct links will be accessible from the [Global Excellence Awards homepage](#) after December 1, 2024.

Award recipients will receive \$1,000 each and will be formally recognized at the annual USF Faculty Honors and Awards Celebration – to be held on April 15, 2025.

Eligibility:

- To meet eligibility, an employee must have been employed at USF on or before January 1, 2022, and remain employed and in good standing at USF at the time awards are announced.
- Eligible participants include administrators, advisors, staff, and faculty. Students are not eligible.
- Achievements must demonstrate advocacy intensifying internationalization efforts on campus or providing a service for the international community. Demonstrated outcomes should highlight innovative or novel contributions to deepening global programming either on campus or for those going abroad.
- Advocacy activity(ies) must have been completed or formally recognized during the period January 1, 2023, through December 31, 2024.
- Winners of previous USF World Global Excellence or Global Achievement Awards are **not** eligible for the current cycle of awards. [View a list of previous recipients.](#)

Nomination Process:

- More than one nomination may be made from a college/school/department or unit.
- Two Letters of Support are required. Letters of support may include statements from supervisors, students, collaborators, peers, or other relevant voices. Letters of support must be submitted together in 1 pdf file.
- Employees *may* self-nominate for the award but *must* include a letter of support from the employee's direct supervisor.
- Include a one-sentence statement highlighting the global advocacy accomplishment(s) as well as a short biography of the employee.
- Provide a comprehensive summary of the nominee's 2023-24 contributions for the award.
- Supporting documents may be included as attachments.
- Final nominations are due via [InfoReady](#) by **Monday, January 31, 2025, 11:59 p.m. EDT.**
- Nominations will be reviewed by a committee consisting of former recipients of Global Excellence Awards, members of the Global College Stewards, and the USF World Advisory Council.

NOMINATION GUIDELINES
2025 Excellence in Global Advocacy Award
For global advocacy occurring during the 2023-24 calendar years

Gather the nomination information listed below, then submit by **Friday, January 31, 2025, 11:59 p.m. EDT** on the [InfoReady](https://usf.infoready4.com/) portal at <https://usf.infoready4.com/>. Direct links will be located on the [Global Excellence Awards homepage](#) after December 1, 2024.

The following information must be collected and provided in the online application:

I. Cover Page (1st page of the application)

Nominee and Department Information:

- Nominee's Name and Email
- Initial Date of USF Employment
- Position Title
- Unit/Department/College
- Supervisor's Information (Name and Email)

Nominator's Information: (if not self-nominating)

- Nominator's Name and Email
- Nominator's Unit Information

Brief bio of the Nominee (not to exceed one paragraph)

II. Nomination

One-Sentence Description

Include a **one-sentence description** that highlights the global advocacy activity of the nominee's 2023-24 accomplishments.

Two Letters of Support (up to 4 pages – combined and uploaded as 1 pdf file)

Two letters of support describing the achievement(s) and discussing the global significance of the contribution made by the nominee are required. One of the letters must be from the employee's supervisor. A second letter should be submitted from a colleague, partner, student, or other relevant voice.

Summary of Global Advocacy Accomplishment(s) (up to 5 pages – combined and uploaded as 1 pdf file)

Include a summary about the nominee and his/her 2023/24 global advocacy achievement(s). Recognition is for calendar years 2023 and/or 2024 only, and the summary should not include the nominee's work over his/her career. Please include a description of the following five elements in an Achievement Narrative to be uploaded in one combined pdf file:

1. Compelling explanation of the significance, and/or uniqueness of the activities that constitute global advocacy. This can be related to study abroad, supporting international student success, providing resources and/or support for visiting international scholars, helping to foster robust international partnerships, or promoting intercultural awareness or engagement on campus.
2. Demonstrated impact of the advocacy on the USF community, specific population, or on a USF program, process, or way of doing business.
3. How the action/project/initiative enhances USF's global engagement, international reputation, or the adoption or improvement of global practices at USF.
4. Opportunity for extending or enhancing the accomplishment/project/initiative. For example, the potential to replicate success in another unit or environment.
5. Evidence of sustainability or continued success.

Supporting Materials (up to 5 pages – combined and uploaded as 1 pdf file)

Nominations may include no more than five pages of relevant, supporting materials. They must be uploaded as one combined PDF.

NOTE: If selected, all award recipients will be required to promptly submit a recent, high-resolution professional photograph or to make themselves available to have such photograph taken in advance of the announcement of the awards.

CONTACT:

Award or nomination process questions:

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InfoReady or online nomination/application process:

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