

UNIVERSITY OF SOUTH FLORIDA
Undergraduate Council
Minutes for February 10, 2025

PRESENT: Adriana Uruena-Agnes, Chair (AC), Candi Ashley (EU), Brendan Cook (AC), Allyson Duffy (NR), Alessio Gaspar (EN), Landon Green (CDAP), Marc Lajeunesse (AC), Daniel Marlin (BU), Jocilyn Martinez (AC), Christine McGuire-Wolfe (PH), Bonita Pollock (LIB), Nasreen Sadeq (BC), Tatsiana Shchurko (AC), Mike Sinclair (BU), Michael Snipes (AC), Erica Toothman (AC), Herica Torres Alzate (NR)

ABSENT: Catherine Belden (NR), Ryan Toomey (EN)

GUESTS/EX-OFFICIO: Kyna Betancourt (UGS), Cynthia Brown Hernandez (ODS), Joseph Butts (GRS), Kenneth Christensen (EN), Mary Collins (UGS), Laura Conover (CBCS), Katherine Drabiak (PH), Mazhab “Mazi” Ferguson (OCE&P), Colin Forbes (UGS), Rebecca Gibbons (UAA), Lorene Hall-Jennings (UAA), Carol Hines-Cobb (GRS), Anthony Iannelli Jr (USFH), Lisa Landis (CBCS), Jennifer Lister (CBCS), Lynn Lynch (RO), Diane Mellon (UCE), Melissa Milner (USFH), Ali Mrani Alaoui (UGS), Randall Pape (CGS), Rosalia Parrino (PT), Kelly Pearson (AC), Zachary Pruitt (PH), Ashley Reese (OP&EVP), Colleen Reiner (USFH), Sudeep Sarkar (EN), Michael Spencer (CGS), Derek Wildman (PH), Julia Woodward Hoehn (EN)

Meeting Called to Order at 3:00 p.m. (EST).

1. Welcome and Announcements

Adriana welcomed the council members to another Undergraduate Council meeting.

2. Approval of January 27, 2025 Undergraduate Council Meeting Minutes

The minutes were approved (no revisions).

3. Informational Items

1. Course Objectives Guidelines – Dr Derek Wildman

Dr Wildman, chair of the Graduate Curriculum Committee, expressed his concern to the council regarding the vast increase in course objectives listed on course syllabi and proposals in the past few years. He notes that many courses have upwards of twenty to thirty objectives, dividing out to more than one objective per week. While he understands the rationale for listing these many objectives, he and his colleagues believe this can cause several problems for the course going forward. One being that a high number of objectives can dilute the educational message of any given course; and two, it constrains faculty in what they can or cannot teach in a particular course. The latter, Dr Wildman explains, is particularly problematic in cases where a course may need to be taught by an individual other than its main instructor. If a course has thirty objectives, the

substitute faculty member may not have the expertise to handle all thirty objectives. He recommends holding steady with a broader list of objectives that allows for greater flexibility while also staying true with the goals of the course.

The Graduate Curriculum Committee, with guidance from Carol Hines-Cobb and Joseph Butts from graduate administration, have devised the following language that has been approved and adopted by the Graduate Council:

“The optimal number of course objectives and learning outcomes is four to five each. Objectives should be broad enough to cover a few weeks of content. Learning outcomes should be measurable and directly align with the objectives. Should you need a greater number of objectives/learning outcomes, contact OGS for guidance.”

Dr Wildman understands, due to accreditation and other college-based requirements, five objectives may not be suitable for every course, but he provides the above language as a recommendation for the Undergraduate Council.

The guides for Course Objectives and Learning Outcomes that the Graduate Council approved have been noted on the [Office of Graduate Studies website](#). This item was not brought to a vote for Undergraduate Council, but Dr Uruena-Agnes intends to broach the subject in future once the council has had time to consider the change in guidelines.

2. General Review of Council Procedures, Council Resource Sheet and Vote – Adriana Uruena-Agnes

With guidance from Dr R. Oscar Bernard, former Undergraduate Council chair, and Dr Kyna Betancourt from Undergraduate Studies, four edits were made to the 2024 version of the UGC Reference Guide. In brief, these changes are to

1. **council attendance:** council members unable to attend the meetings shall offer substitutes from their own areas or disciplines; excepting special circumstances, the Chair may issue a substitute (without notification) for any council member who fails to attend more than two meetings in a calendar year)
2. **proposal assignments:** councilmembers with conflicts of interest towards any given proposal(s) may not accept the proposal(s) for review, nor can proposers review proposals of their own origination. Also, if there are issues with the proposal that the reviewer believes the proposer is unable to resolve, the reviewer will contact the Chair to explain the reasons for these concerns before the meeting. If a council member decides to make a motion not to approve a proposal, the reviewer will inform the Chair before the meeting.

A syllabi checklist for reviewers was also included.

These inclusions were brought to a vote and approved unanimously.

3. Five-Year Course Discontinues (65 Total) – Mary Collins

Mary Collins, assistant director of curriculum and functional technology for Undergraduate Studies, brought a list of sixty-five courses that will be discontinued effective the 25-26 academic year. Overall, 162 courses were found to be inactive within a five-year timeframe. This list was sent to the various colleges for review with fifty-seven chosen to remain with reinstatement for spring, summer, or fall 2025. Forty courses were retained due to extenuating circumstances such as the benefit of the Education Abroad program or college-specific reasons. The remaining sixty-five courses were approved for discontinue as the colleges have no plans to teach them within the next five years.

4. Consent Items – ALL APPROVED

1. [ADV 2214 - Mass Communications Design and Content Creation](#) (eff. 26-27)
(Requests removal of course repeatability.)
2. [ADV 3008 - Principles of Advertising](#) (eff. 26-27)
(Requests removal of course repeatability.)
3. [HUM 4391 - Places Spaces and Regions](#) (eff. 26-27)
(Requests changes to course repeatability and restrictions.)
4. [HUM 4464 - Modern Latin American Culture](#) (eff. 26-27)
(Requests removal of junior/senior restrictions.)
5. **MAR 3023 - Basic Marketing** (eff. 25-26)
(Previously approved 1/13 for restriction changes; now requests description update.)
6. **Professional Training Option Minor** (eff. 25-26)
(Requests removal of three required courses (EDG 4909 – Directed Study, ESE 4317 – Teaching Multilingual Students with Varying Backgrounds and Abilities, ESE 4941 – Practicum in Secondary Teaching) and addition of one (RED 4933 – Content Area Reading) to continue satisfying FLDOE requirements for the Professional Training Option and Florida Educator Accomplished Practices.)
7. [PUR 3622 - Social Media Strategy](#) (eff. 26-27)
(Requests removal of course repeatability.)
8. [PUR 3500 - Public Relations and Advertising Research](#) (eff. 26-27)
(Requests removal of course repeatability.)
9. [PUR 4203 - Ethics and Social Responsibility in Public Relations and Advertising](#) (eff. 26-27)
(Requests removal of course repeatability.)
10. [PUR 4401 - Global Public Relations Management](#) (eff. 26-27)
(Requests removal of course repeatability.)
11. **SCM 3005 – Supply Chain Management** (eff. 25-26)

(Previously approved 1/13 for restriction changes; now requests description update.)

Course Attribute: GCPC

12. [STA 4322 - Introduction to Mathematical Statistics II](#) (eff. 26-27)
(Requests to renumber this course to STA 4324, which will better align the content with what other SUS schools teach for the course.)

5. Old Business

New Curriculum Proposals

1. [Actuarial Science Minor - Business Majors](#) (eff. 26-27) (ADRIANA URUENA-AGNES) **APPROVED**
2. [Actuarial Science Minor - Non-Business Majors](#) (eff. 26-27) (ADRIANA URUENA-AGNES) **APPROVED**
3. [Audiological Foundations Minor](#) (eff. 26-27) (ADRIANA URUENA-AGNES) **APPROVED**
4. ~~Computer Science & Engineering B.S.C.S.E. (eff. 25-26)~~ (ADRIANA URUENA-AGNES)
(Proposal has been retracted and will switch to a program change for Computer Engineering B.S.C.P.E.)
5. Health and Physical Rehabilitation Science B.S. (eff. 25-26) (REASSIGNED TO: ALESSIO GASPAR) **TABLED**

Program Change Proposals

1. [Advertising B.S.](#) (eff. 26-27) (ADRIANA URUENA-AGNES) **TABLED**
2. Computer Engineering B.S.C.P.E. (eff. 25-26) (ADRIANA URUENA-AGNES) **APPROVED**

New Course Proposals

1. [BSC 4425 - Genetic Engineering and Recombinant DNA Technology](#) (eff. 26-27) (BONITA POLLARD) **APPROVED**
2. [CAP 4104 - Human-Computer Interaction](#) (eff. 26-27) (ALESSIO GASPAR) **APPROVED**
3. [CAP 4110 - Augmented Reality](#) (eff. 26-27) (ALESSIO GASPAR) **APPROVED**
4. [CCJ 3116 - Theories of Cybercrime](#) (eff. 26-27) (CHRISTINE MCGUIRE-WOLFE) **APPROVED**
5. [CCJ 3667 - Victims and the Criminal Justice System](#) (eff. 26-27) (CHRISTINE MCGUIRE-WOLFE) **TABLED**
6. [CCJ 4631 - Media and Crime](#) (eff. 26-27) (BRENDAN COOK) **APPROVED**
7. [CCJ 4810 - Trauma-Responsive Justice](#) (eff. 26-27) (CHRISTINE MCGUIRE-WOLFE) **APPROVED**
8. [CEN 4057 - Hand-On DevOps](#) (eff. 26-27) (ALESSIO GASPAR) **APPROVED**
9. [CIS 4637 – Capture the Flag](#) (eff. 26-27) (ALESSIO GASPAR) **APPROVED**
10. [CJE 3217 - Investigating Network Intrusions](#) (eff. 26-27) (BONITA POLLARD) **APPROVED**
11. [EEE 4400 - Applied Algorithms](#) (eff. 25-26) (ALESSIO GASPAR) **TABLED**

12. EEE 4600 – Applied Computer Organization and Operating System (eff. 25-26)
(ALESSIO GASPAR) **TABLED**
13. HSC 3061 – Healthcare Simulation Operations (eff. 25-26) (ALLYSON DUFFY/HERICA TORRES ALZATE) **APPROVED**
14. HSC 3062 – Trends and Theoretical Foundations in Healthcare Simulation (eff. 25-26) (ALLYSON DUFFY/HERICA TORRES ALZATE) **APPROVED**
15. HSC 3065 – Instructional Technologies in Healthcare Simulation (eff. 25-26)
(LANDON GREEN) **APPROVED**
16. HSC 3542 – Motor Development and Learning for Rehabilitation Professions (eff. 25-26) (REASSIGNED TO: JOCILYN MARTINEZ) **APPROVED**
17. HSC 3612 – Clinical Exercise Physiology for Rehabilitation Professions (eff. 25-26)
(REASSIGNED TO: ADRIANA URUENA-AGNES) **APPROVED**
18. [HSC 4001 – Developing a Health Professions Portfolio](#) (eff. 26-27) (ALLYSON DUFFY) **APPROVED**
19. HSC 4008 – Professional Development in Rehabilitation Professions (eff. 25-26)
(REASSIGNED TO: JOCILYN MARTINEZ) **APPROVED**
20. HSC 4066 – Managing a Healthcare Simulation Program or Center (eff. 25-26)
(LANDON GREEN) **APPROVED**
21. HSC 4067 – Healthcare Simulation Internship (eff. 25-26) (MARC LAJEUNESSE) **APPROVED**
22. HSC 4549 – Advanced Physiology for Rehabilitation Professions (eff. 25-26)
(REASSIGNED TO: ADRIANA URUENA-AGNES) **APPROVED**
23. HSC 4572 – Clinical Nutrition and Metabolism (eff. 25-26) (REASSIGNED TO: ADRIANA URUENA-AGNES) **APPROVED**
24. HSC 4610 – Movement Neuroscience (eff. 25-26) (REASSIGNED TO: ADRIANA URUENA-AGNES) **APPROVED**
25. HSC 4614 – Biomechanical Concepts for Rehabilitation Professions (eff. 25-26)
(REASSIGNED TO: ADRIANA URUENA-AGNES) **APPROVED**
26. HUM 4314 – Utopia and Science Fiction (eff. 25-26) (REASSIGNED TO: LANDON GREEN) **TABLED**
27. [IDS 1004 - Interdisciplinary Topics for Sustainability](#) (eff. 26-27) (MARC LAJEUNESSE) **APPROVED**
Course Attributes: SD01, SD02, SD03, SD04, SD05, SD06, SD07, SD08, SD09, SD10, SD11, SD12, SD13, SD14, SD15, SD16
28. [IDS 3202 - Sustainable Energy Technologies](#) (eff. 26-27) (JOCILYN MARTINEZ) **APPROVED**
Course Attributes: SD01, SD05, SD07, SD08, SD09, SD10, SD11, SD12, SD13, SD15, SD17
29. [IDS 3205 - Sustainable Natural Resources](#) (eff. 26-27) (JOCILYN MARTINEZ) **APPROVED**

Course Attributes: SD01, SD02, SD03, SD05, SD06, SD07, SD08, SD09, SD10, SD11, SD12, SD13, SD15, SD17

30. [IDS 3241 - Food Security and Sustainability](#) (eff. 26-27) (CANDI ASHLEY)

APPROVED

Course Attributes: SD01, SD02, SD03, SD05, SD08, SD09, SD10, SD11, SD12, SD13, SD15, SD17

31. [IDS 3242 - Sustainable Diets for Food System Resiliency](#) (eff. 26-27) (CANDI ASHLEY)

APPROVED

Course Attributes: SD01, SD02, SD03, SD05, SD08, SD09, SD10, SD11, SD12, SD13, SD15, SD16, SD17

32. [IDS 3243 - Sustainable Water Resources Planning and Management](#) (eff. 26-27)

(CANDI ASHLEY) **APPROVED**

Course Attributes: SD01, SD02, SD05, SD06, SD08, SD09, SD10, SD12, SD13, SD14, SD17

33. [IDS 3248 - Sustainable Aquatic and Coastal Systems](#) (eff. 26-27) (ADRIANA URUENA-

AGNES) **APPROVED**

Course Attributes: SD01, SD02, SD03, SD05, SD06, SD08, SD09, SD10, SD14, SD17

34. [INR 4248 - US - Latin American Relations](#) (eff. 26-27) (BRENDAN COOK) **APPROVED**

Course Attribute: HIP-UGR

35. [PCB 4817 - Molecular Mechanisms of Aging](#) (eff. 26-27) (NASREEN SADEQ)

APPROVED

Course Change Proposals

1. [ART 3461C – Selected Topics in Printmaking](#) (eff. 26-27) (ALLYSON DUFFY)

APPROVED

2. [CHM 4070 - Historical Perspectives in Chemistry](#) (eff. 26-27) (NASREEN SADEQ)

APPROVED

Course Attribute: 6AC

3. [HSC 4211 - Health Behavior and Society](#) (eff. 26-27) (ERICA TOOTHMAN)

APPROVED

Course Attributes: GCPC, SD03

4. [HSC 4630 – Understanding US Health Care](#) (eff. 26-27) (ALLYSON DUFFY)

APPROVED

5. [HUN 3601 - Nutrition Education and Counseling](#) (eff. 26-27) (ERICA TOOTHMAN)

APPROVED

Course Attribute: SD03

6. [PHC 4030 - Introduction to Epidemiology](#) (eff. 26-27) (ERICA TOOTHMAN)

APPROVED

Course Attributes: GCPC, SD03

7. [PHC 4931 - Health Care Ethics](#) (eff. 26-27) (ERICA TOOTHMAN) **APPROVED**

6. New Business

Program Change Proposals – (Proposals Needing Reviewer Assignment)

1. [Psychology B.A. \(eff. 26-27\)](#) (ALESSIO GASPAR)
2. [Psychology B.A., with Advanced Research Experience in Psychology Concentration \(eff. 26-27\)](#) (ALESSIO GASPAR)
3. [Psychology B.A., with Diversity Concentration \(eff. 26-27\)](#) (ALESSIO GASPAR)
4. [Psychology Minor \(eff. 26-27\)](#) (ALESSIO GASPAR)

New Course Proposals – (Proposals Needing Reviewer Assignment)

1. [AMS 3850 - Says Who - Questioning Truth Reality and Accuracy in US Documentary Theatre \(eff. 26-27\)](#) (CANDI ASHLEY)
2. [AMS 4620 - About Face - Race and Performance in U S Theatre \(eff. 26-27\)](#) (CANDI ASHLEY)
3. [ARC 1301 - Architectural Design One \(eff. 26-27\)](#) (BRENDAN COOK)
4. [ARC 1302 - Architectural Design Two \(eff. 26-27\)](#) (BRENDAN COOK)
5. [ARC 2303 - Architectural Design Three \(eff. 26-27\)](#) (BRENDAN COOK)
6. [ARC 2304 - Architectural Design Four \(eff. 26-27\)](#) (MARC LAJEUNESSE)
7. [ARC 3201 - Architecture Design Theory \(eff. 26-27\)](#) (NASREEN SADEQ/TATSIANA SHCHURKO)
8. [ARC 3320 - Architectural Design Five \(eff. 26-27\)](#) (MARC LAJEUNESSE)
9. [ARC 3321 - Architectural Design Six \(eff. 26-27\)](#) (MARC LAJEUNESSE)
10. [ARC 3587 - Structures One \(eff. 26-27\)](#) (CHRISTINE MCGUIRE-WOLFE)
11. [ARC 3588 - Structures Two \(eff. 26-27\)](#) (CHRISTINE MCGUIRE-WOLFE)
12. [ARC 4322 - Architectural Design Seven \(eff. 26-27\)](#) (JOCILYN MARTINEZ/HERICA TORRES ALZATE)
13. [ARC 4398 - Community and Urban Design \(eff. 26-27\)](#) (JOCILYN MARTINEZ/HERICA TORRES ALZATE)
14. [ARC 4481 - Design Development Studio \(eff. 26-27\)](#) (BONITA POLLOCK)
15. [ARC 4612 - Building Systems \(eff. 26-27\)](#) (BONITA POLLOCK)
16. [ARC 4936 - Research Methods in Architecture \(eff. 26-27\)](#) (NASREEN SADEQ/TATSIANA SHCHURKO)
17. [BSC 4930 - Lectures in Contemporary Biology \(eff. 26-27\)](#) (MIKE SNIPES)
18. [CAP 4440 - Computational Methods for Imaging \(eff. 26-27\)](#) (MIKE SINCLAIR)
19. [CAP 4508 - Smart and Connected Health \(eff. 26-27\)](#) (MIKE SINCLAIR)
20. [HUM 3547 - Epic - Form Content Contexts \(eff. 26-27\)](#) (MIKE SNIPES)
21. [HUM 4310 - Representing Trauma and Disability \(eff. 26-27\)](#) (ERICA TOOTHMAN)
22. [JPT 3500 - Japanese Culture and Society \(eff. 26-27\)](#) (ERICA TOOTHMAN)

Course Change Proposals – (Proposals Needing Reviewer Assignment)

1. [CLP 4134 – Abnormal Child Psychology](#) (eff. 26-27) (ALESSIO GASPAR)
2. [CLP 4143 – Abnormal Psychology](#) (eff. 26-27) (ALESSIO GASPAR)
3. [HSC 4551 - Survey of Human Diseases](#) (eff. 26-27) (LANDON GREEN)
4. [HSC 4579 - Foundations of Maternal and Child Health](#) (eff. 26-27) (LANDON GREEN)
5. [HSC 4631 - Critical Issues in Public Health](#) (eff. 26-27) (LANDON GREEN)

Course Attributes: TGEH, 6AC

6. [HUN 3272 - Sports Nutrition](#) (eff. 26-27) (DANIEL MARLIN)
7. [HUN 3296 - Nutrition and Disease](#) (eff. 26-27) (DANIEL MARLIN)
8. [PHC 3302 - Introduction to Environmental and Occupational Health](#) (eff. 26-27)
(ADRIANA URUENA-AGNES)
9. [PHC 4101 - Overview of Public Health Programs and Policies](#) (eff. 26-27) (ADRIANA URUENA-AGNES)

Course Attributes: GCPC, SD03, SD06, SD07, SD10, SD11, SD13, SD17

Meeting Adjourned at 5:05 p.m. (EST).