

**University of South Florida
Undergraduate Council
Minutes for September 26, 2011**

Present: Tom Pluckhahn, Brianne Stanback, Chad Michaels, Rick Austin, Jennifer Bosson, Deidre Orriola, Denise Passmore

Absent: Dell De Chant (excused), Ryan Toomey, Chandlor Bearden

Guest/Ex Officio: Janet Moore (UGS), Cynthia Brown Hernandez (UGS), Maria Crummet (USF World), Amanda Maurer (Education Abroad), James Pulos (Education Abroad), Tom Mason (PH), Bea Smith (BCS)

The meeting was called to order at 3:04 PM.

1. The minutes of September 12th, 2011 were approved.
2. Announcements
 - a. The Council members introduced themselves and welcomed Denise Passmore to the Council.
3. New Business
 - a. Maria Crummet, Amanda Maurer and Jim Pulos presented to the Council that USF is entering into a collaboration to serve as the School of Record (SOR) for Palazzi - Florence Association for International Education, a leading provider of study abroad programming in Florence. In developing the School of Record relationship, USF and Palazzi have closely examined the new SOR guidelines to ensure best practices are being followed. USF faculty will evaluate and determine USF equivalencies for the courses offered by Palazzi, to be approved by the department chairs and deans. USF department chairs and deans will also review the credentials of Palazzi faculty members and approve them as qualified instructors for the academic discipline and/or area of specialization. A number of USF faculty and staff members have visited Palazzi and over 140 USF students have studied at Palazzi. The collaboration between USF and Palazzi is in alignment with USF's mission, "to collaborate across fields of study, connect to local and global communities," and to aid in realizing USF's goal to increase the number of USF students studying abroad. **A motion was passed in support.**
 - b. Changes to USF Regulation 3.007 on minimum requirements for Baccalaureate degrees were discussed. Janet Moore noted the removal of the CLAS requirement as the major change. **A motion was passed in support.**
4. Proposal Reviews
 - a. New Courses
 - i. GEY 4XXX - Legal Aspects of Health Care Administration - This web-based course presents an overview of the legal issues facing the health care industry and provides special emphasis on long-term care settings. It provides students with a basic working knowledge of legal system and court processes. **Approved on the condition that the objectives and outcomes from the course syllabus be included in the course proposal.**
 - ii. MHS 4XX1 - Co-Occurring Disorders - This unrestricted course is designed to introduce the topic of co-occurring disorders, impart their knowledge and understanding, and teach skills needed to apply for and obtain employment in behavioral healthcare. It is not repeatable for credit. **Approved.**

- iii. MHS 4XX2 - Behavioral Health Care Issues for Children - Students explore children's mental health field & systems of care for children and their families. Lectures, group activities, & guest speakers help examine children's mental health treatment, service delivery, case management, & wraparound processes. **Approved.**
- iv. MHS 4XX3 - Practical Skills-Children Behavioral Health - This course prepares students to apply system of care principles at the practice level in children's behavioral healthcare. Students will gain experience in screening, assessment, service planning, service delivery, monitoring and evaluation of outcomes. **The approval of this course was tabled as the School of Social Work has concurrency issues with this course.**
- v. MHS 4XX4 - Suicide Issues in Behavioral Health - Students explore the psychological and social factors contributing to suicide-related behaviors. Lectures, group activities, and guest speakers help students better understand the dynamics of suicide and the processes of assessment and interventions. **Approved with rewording of minimum qualifications of instructors.**
- vi. MHS 4702 - Legal, Ethical and Professional Issues in BHC - Behavioral healthcare professionals are expected to adhere to professional codes and respect legal rights of clients. Course investigates legal and ethical issues that influence the practice and helps students develop skills in ethical decision-making. **Approved.**
- vii. SDS 3340 - Career Development for Student Athletes - This course will prepare student athletes for transition to life after college. Students will identify career options based on interests, values and skills, research occupations, make effective decisions & learn job search techniques. **Approved pending changes to minimum qualifications of instructors. The Council requests the proposer revise the minimum qualifications to reflect that the instructor should have experience in career counseling and working with student athletes.**
- viii. MUN 1XXX - Tuba-Euphonium Ensemble - Course is a vital/required performance outlet for all USF tuba/euphonium majors. Repertoire & class size provide for personalized instruction/dynamic musical growth. Non-majors may enroll. Course is repeatable for credit-total 8 credits. **Approved.**
- b. Substantive Changes
 - i. MUN 1100 - University Pep Band - The University Pep Band performs at select official USF sporting events including all home basketball games as well as the Big East Tournament and the NIT and NCAA basketball tournaments. **Approved.**
- c. Non substantive Changes
 - i. PHC 4406 - Informed Decision-Making in Public Health – Revises course description. **Approved.**
 - ii. ECO 3101 - Intermediate Price Theory – Revises prerequisites. **Approved via consent agenda.**
 - iii. ECO 3203 - Intermediate Macroeconomics - Revises prerequisites. **Approved via consent agenda.**
 - ii. HUM 3240 - The Early Middle Ages – Revises title and course description. **Approved via consent agenda.**
- d. Curriculum Changes
 - I. Aging studies program changes - **Approved.**

5. Old Business

- a. The Council reviewed the new course proposal page, authorization form and the status page. The wording “Proposal Key” should be changed to Proposer’s Password. The brief description should instruct users to create a password for use as a new proposer. If the user is a returning proposer and forgot the password, he/she will “click here” for access to the password. The new

course and change form will have a field for the inclusion of the name of the department chair. This should be a mandatory field.

6. Review Assignments

- a. New Programs
 - i. Health Sciences Degree (Austin)
- b. New Courses
 - i. COP 4656 - Software Development for Mobile Devices (Michaels)
 - ii. HUM 3584 - Contemporary Film & New Media (Stanback)
 - iii. NUR 3XXX - Information Technology Skills for Nurses (Passmore)
 - iv. NUR 4XXX - Educational Role of Nurse in Healthcare (Passmore)
 - v. NUR 4XX3 - Pathophysiology/Pharmacology (Passmore)
 - vi. NUR 4XX4 - Evidence-Based Practice for Bacc Prepared Nurse (Passmore)
 - vii. NUR 4XX2 - Foundations of Nursing Healthcare Leadership & Mgm (Passmore)
 - viii. NUR 4XX1C - Health Assessment for Registered Nurses (Passmore)
 - ix. NUR 4XXXC - Population Health (Passmore)
 - x. RCS 4033 - Overview of Rehab & MH Counseling Professions (Bosson)
- c. Substantive Changes
 - i. NUR 3805 - Educational Transitions for Registered Nurses (Passmore)
- d. Curriculum Changes
 - i. Bachelor of General Studies (Leadership Concentration) (Orriola)
 - ii. Nursing RN-BS program changes (Passmore)

Next meeting will be on October 10, 2011 in SVC 5012. The meeting was adjourned at 4:34 pm.