

USF Student Green Energy Fund Council



Friday, January 15, 2021 – Virtual Teams Meeting

Time: 1:00 pm – 2:30 pm

Meeting Minutes

In attendance:

Council Members

Ray Gonzalez, Sharon Hanna-West, Mazi Ferguson, Kianna Freeman, Kebreab Ghebremichael, Jennifer Lister, Taylor Mandalou, Chris Marks, Raymond Mensah, Makayla Parnell, George Philippidis, Samuel Rechek, Robin Rives, Emalia Tack, Zachary Warhul

Absent: Alexis Mootoo (Chair)

Observer(s): Carolina Perez, Mitchell Jaskela, Colton Morgan, Nelly Orozco Martinez, Justin Silnutzer, Saviya Jean-Baptiste, Suchi Daniels

First Order of Business:

The meeting was called to order at 1:00 pm. Dr. Mootoo was unable to attend the meeting and therefore, R. Gonzalez chaired the meeting. Attendance roll call was performed and quorum was established. The council then reviewed and approved the minutes from the previous meeting.

Financial Update:

The council reviewed and approved the financial report for the 2020-2021 projects. The report lists all the current projects, individual budgets, encumbrances, actuals, and initial project budgets. The current cash balance as of 12/30/2020 is \$3.8 million. The uploaded budget total for FY 20-21 total \$1,293,958 and the encumbrances and actuals total \$799,022.

Presentations:

- **Green Events Project**

N. Orozco Martinez, C. Paez, and J. Silnutzer presented a fast track project idea for. The Green Events Project's goal is to address waste disposal at USF. The motive for this project is to make sustainability more accessible and understandable to the USF community by creating green guidelines with achievable and attainable targets. The major objectives of the project is to minimize and divert waste and collect data to track sustainability efforts. Benefits for the project include easy to follow guidelines for event managers or planners, reduce overall carbon footprint. The main component of the project is a toolkit that consists of a checklist and series of guidelines which will be available online. Additionally, the online platform will contain a survey to log the sustainable

efforts of the event managers/planners. The main expenses of the project include webpage development and true certification. The projected total cost of the project will be \$4,875. The group plans to implement the project in the G1 pilot event.

After the presentation, the presenters addressed and answered questions from the council. There were a couple questions regarding the \$1000 advertisement expense. It was suggested that the group look at other options for the marketing and promotion of the project, such as using social media or digital marketing class options. Another recommendation from the council was for the group to update the implementation phase to ensure participation by partnering with a department and the other campuses.

The council debated on whether to approve the project idea. It was clarified that because this was a fast track proposal, the vote was to approve the project. Therefore, R. Rives motioned to approve the project to move forward and the motion was seconded. R. Gonzalez called for any dissensions, there were no dissents and therefore the motion was approved.

- **Campus Food Waste Recovery - Budget Transfer Request**

The project Pls requested to transfer \$3000 from materials to OPS salaries. R. Rives motioned to approve the budget transfer request and the motion was seconded by S. Hanna-West and K. Freeman.

Reassessing the Proposal Process:

R. Rives presented the recommendations and improvements. She stressed the importance of a mentorship component to help guide students through the process. Mentors may be council members, liaisons and department contacts. Other recommendations include the addition of instructional video, contact information and grant type information. R. Rives also mentioned the conflict between the charter and proposed process in regards to sustainable development goals.

Electric Bus Artwork Design:

C. Morgan presented the new artwork for the bus for the council's review. The council recommended enlarging "USF Student Green Energy Fee at Work" line and including the SGEF logo on the bus.

Meeting adjourned at 2:24 pm.