**Staff Senate General Meeting**

**1/11/22**

**10:00 a.m.**

**Microsoft Teams**

Present: B. Harris-Johnson, A. Howard-Morgan, B. Deen, D.J. Pollock, G. Mackenzie, H. Ramroop, K. Sellers, L. Crider, M. Zamora-Albor, M. Clark, M. Brown, P. Hallman, A. Ruiz, B. Vojnovic, C. J. Edwards, N. Machesano, D. Christian, B. Baines-Waiz, C. Lesko, S. Louis-Jeune, L. Quinones, J. Torres, and W. Jennings.

**President – M. Brown**

* + Happy New Year and Welcome!
  + Initiatives and goals.
* Brainstorm in the future – at the next meeting.
  + USF/AFSCME Bargaining Meeting on 1/7/22.
  + Senate Retreat
    - Perhaps in the spring.
    - Form a subcommittee to look at this.
    - Thoughts on quarterly meeting with Pres. Law.

**Vice President – K. Sellers**

* MOU between USF and AFSCME
  + - 2% raise for COVID relief to staff that HR and their departments have designated.
    - USF and AFSCME will have to ratify this.
    - Minute changes to MOU.
    - Tuition assistance – dependent may use instead of the staff member.
    - Staff get a 1.5% raise on the base.
    - USF was trying to request that the contract that we signed that expires in 2022 be extended for two or three years and AFSCME said no. New contract in the next coming year.
* If you are interested in the Staff Retreat, please let us know.
  + - Perhaps in April or May.
    - Perhaps in St. Pete.
    - Perhaps four hours or maybe just a couple of hours.
    - Email your thoughts.
* Quarterly talks with President Law
  + - Luncheon with two or three people.
    - Used to do Lunch with President at Top of the Palms. A couple of senate members and eight regular staff members. Sent out an email to staff.
    - Still no advisor for us.

**Secretary – W. Jennings**

* Nothing to report.

**Assistant Recording Secretary – vacant**

**Treasurer’s Report – T. Wilds**

* E&G - $2,796.00
* Carry Forward - $13,515.00
* Concession Fund - $675.00
* Dollars for Staff Scholars - $1,878.58
* Gift in Kind - $1,250.00
* Discuss QQA reception. Will spend some of it then.

**Sergeant-at-Arms – P. Hallman**

* + Welcome to Georgia Mackenzie. Assist with Senate Operations.
  + If interested in joining, reach out to P. Hallman.
  + New guidelines from the CDC in the chat. The number for USF testing is for USF Health or USF Morsani patients only.
* Administrative leave is still available. Can’t use a home test. Must have a doctor’s test.

**Parliamentarian – B. Vojnovic**

* Nothing to report.

**Committees**

* **Communication – A. Ruiz/G. Gates-Fowler**
  + - Clean up the web site.
    - What about retirees? Are we going to put anything on the web site?
* Would need to reach out to HR and see if they are generating retirement letters. Whoever does this must have a certain level of GEMS access.
* Need to change out the President Currall’s endorsement as he’s no longer here.
* Remove him and put the COVID information.
  + - Worked on brochure.
    - M. Brown has a student that can help with the web site as well.

* **Quiet Quality Awards – S. Louis-Jeune/L. Crider**
* Vote on the QQA event. Only day available is March 7 from 3:00-5:00 p.m. in the amphitheater.
  + - * Do we keep it outdoors? Would have a rain site alternative. COVID is still here.
      * Typically we have done it in May and June. If we delay it, we may be able to do it inside.
* Decided to do it in March to be sure we spent the funds in this fiscal year.
  + - No updates for the Racial Justice Committee.
    - Meet with L. Crider and T. Wilds regarding what is available to spend.
    - We’ll work on the invitations and get that done by the next meeting.
* Have we thought about making the form electronic? S. Louis-Jeune is trying to get a meeting with the company. Looking into Qualtrics. Microsoft also has a component you can use. B. Baines-Waiz will help.
* **Senate Operations – B. Deen**
* Updating the application for Dollars for Scholars to add additional criteria to narrow down the pool so we don’t go through the funds so quickly.
  + - * Criteria – essay regarding financial need (see in chat – A is her favorite), requirement for GPA (currently 3.0), and consider years of service (could ask them to attach a copy of this information in GEMS).
        + Let’s remove the years of service.
* **Staff Morale – B. Harris-Johnson**
  + - Nothing for this time.
    - Worked the week of welcome.
* **University Wide – no chair/no co-chair**
* Nothing to report.

With no further business, the meeting was adjourned at 10:59 a.m.

Respectfully submitted,

Wendy S. Jennings, Secretary