



## Final Exam Guide

Office of the Registrar

**ALL CAMPUSES—Tampa, St. Petersburg, Sarasota-Manatee**

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday
May 3	May 4	May 5	May 6	May 7	May 8
Block Finals	Block Finals & Distance Learning	Standard Finals	Standard Finals	Standard Finals	Standard Finals

**INSTRUCTIONS FOR FINAL EXAMS**

- Each fall and spring semester, the last full week of classes before final examinations is designated as **Test Free Week**. The intent of this policy is to establish a one week period of substantial and predictable study time for students. (See [Policy 10-005](#) for further details)
- Online Courses:**
  - Meets **Synchronously** online, schedule the exam on **Sunday** during **Block Final Exam weekend**.
  - The exam can be conducted either **online** or in a **requested room**.
  - Meets **Asynchronously** online (with no set days & times), instructor will decide the final exam timing.
- Courses Outside Approved Meeting Time Patterns:**
  - For courses that meet outside of approved meeting time patterns, coordinate with the Academic Space & Scheduling to determine exam day and time options during **Standard Final Exam week**.
  - The instructor is responsible for notifying students of the scheduled exam time.
- Exam Rooms and Duration:**
  - Exams have a **maximum time limit of two hours**, but shorter durations are acceptable.
  - Block final exams** MUST be scheduled during the specified Block Final Examination periods on Saturday and Sunday.
  - Block final exam rooms** are assigned by the Academic Space & Scheduling based on capacity and times.
  - Standard final exams** are to be held in the same classroom as the course has been in all semester long.
- Time Blocks:**
  - All exams must adhere to **regular exam time blocks** to prevent conflicts for both students and rooms.
  - When time-of-class examinations conflict, the course with the higher number will take priority.
  - Instructors giving make-up exams will notify Academic Space and Scheduling with the preferred day: Tuesday-Thursday during the last time block during standard final exams.
  - Students with accommodations through the office of Student Accessibility Services (SAS) review final exam guidelines at [Student Accessibility Services \(usf.edu\)](#).

# Block Exam Schedule

Spring 2025

**TAMPA block finals = black font**

**ST. PETE block finals = green font**

**SARASOTA has no block finals**

*If no sections are listed, it includes all sections for that campus.*

Departments are responsible for obtaining room assignments and informing students.

Exam Date	Exam Time	Courses
<b>Saturday, May 3</b> <i>Block Exams</i>	7:30a – 9:30a	ACG 2021 (001-010, 012, 013), CHM 2046 <u>St. Pete:</u> MAC 1147
	10:00a – 12:00p	ACG 2071 (001-010, 012, 013), ARA 1121 (001, 002), CHM 2210L, CHM 2211L, CHM 2045, COP 3514 (001-003), COT 4400 (001 & 002), EGN 3311, FRE 1120 (001, 003) ITA 1121, JPN 2221, RUS 1120 <u>St. Pete:</u> CHM 2211 (602), CHM 2045
	12:30p – 2:30p	ARA 2221, BCH 3053, CGS 2100 (001-006,901,902), EGN 1113, FRE 1121 (001-003), ITA 1120, JPN 3401, RUS 1121 (001) <u>St. Pete:</u> CHM 2210, CHM 2046
	3:00p – 5:00p	COP 4600, COT 3100, EML 3035, MAC 2311, QMB 2100 (001, 901-903) <u>St. Pete:</u> CHM 2211 (601)
	5:30p – 7:30p	CGS 2100 (007-012, 904) CHM 2210, CHM 2211, QMB 3302 (904-908)
	8:00p – 10:00p	STA 2023
<b>Sunday, May 4</b> <i>Block Exams</i>  <i>or</i> <i>Distance Learning</i>	7:30a – 9:30a	
	10:00a – 12:00p	ECO 2023 (701), EGN 333L
	12:30p – 2:30p	BUL 3320 (020), EGN 3615
	3:00p – 5:00p	CDA 3103 (001 & 002), COP 2512 (001 & 002), PSY 4205 (001)
	5:30p – 7:30p	EGN 3443
	8:00p – 10:00p	

All other classes not covered in the Block Examination Schedule will follow the Standard Final Exam Matrix below.  
Updated 4/21/2025 This exam schedule is subject to change without notice. Check online for the most up-to-date version.

# Standard Final Exam Matrix

Spring 2025

All other synchronous, face-to-face classes not covered in the Block Examination Schedule will follow the matrix below. Standard finals meet in same room as course. This serves to facilitate a conflict free exam week.

Exam Date	Exam Time	Multiple Day Meetings	Single Day Meetings
Monday, May 5	7:30a – 9:30a	MW 8:00a–9:15a	
	10:00a – 12:00p	MW 11:00a–12:15p	
	12:30p – 2:30p	MW 2:00p–3:15p	
	3:00p – 5:00p	MW 5:00p–6:15p	
	5:30p – 7:30p	MW 6:30p–7:45p	M 5:00p–7:45p, M 6:30p–9:15p
	8:00p – 10:00p		F 11:00a–1:45p
Tuesday, May 6	7:30a – 9:30a	TR 8:00a–9:15a	
	10:00a – 12:00p	TR 11:00a–12:15p	
	12:30p – 2:30p	TR 2:00p–3:15p	
	3:00p – 5:00p	TR 5:00p–6:15p	
	5:30p – 7:30p	TR 6:30p–7:45p	T 5:00p–7:45p, T 6:30p–9:15p
	8:00p – 10:00p	Make-up Exams	
Wednesday, May 7	7:30a – 9:30a	MW 9:30a–10:45a	
	10:00a – 12:00p	MW 12:30p–1:45p	
	12:30p – 2:30p	MW 3:30p–4:45p	
	3:00p – 5:00p		F 8:00a–10:45a
	5:30p – 7:30p		W 5:00p–7:45p, W 6:30p–9:15p
	8:00p – 10:00p	Make-up Exams	
Thursday, May 8	7:30a – 9:30a	TR 9:30a–10:45a	
	10:00a – 12:00p	TR 12:30p–1:45p	
	12:30p – 2:30p	TR 3:30p–4:45p	
	3:00p – 5:00p		F 2:00p–4:45p
	5:30p – 7:30p		R 5:00p–7:45p, R 6:30p–9:15p
	8:00p – 10:00p	Make-up Exams	