



CALL FOR NOMINATIONS

2024 Faculty Outstanding Research Achievement Awards For the calendar year January 1 through December 31, 2023

Deans, Department Chairs, Center/Institute Directors, and Associate Deans for Research are cordially invited to nominate faculty for the Faculty Outstanding Research Achievement Award. The deadline for receipt of nominations is **Monday, April 8, 2024, 11:59 pm**. Please refer to the Nomination Guidelines on the following pages. Have your nominee information and supporting documents ready as specified therein, then complete the online form by the deadline at <https://usf.infoready4.com/>. Awards include \$2,000 to each winner and will be presented to current USF faculty with exceptional research achievements accomplished or recognized **during the calendar year January 1 through December 31, 2023**. Awardees will be recognized online and via social media, and at an in-person luncheon on Tuesday, September 10, 2024.

Eligibility:

- To meet eligibility, a faculty member must have been employed on or before January 1, 2023, and remain employed and in good standing at USF through the month that Outstanding Research Achievement Awards are distributed.
- All nominations must be submitted by the Department Chair, Center/Institute Director, or Associate Dean for Research, and include a letter of nomination endorsed by the Dean of the college where the nominee has their primary appointment.
- Achievement must have been accomplished or formally recognized during the calendar year January 1 through December 31, 2023.
- Faculty members not having received an award in the previous year will receive priority. See <https://www.usf.edu/research-innovation/sr/documents/oraa-recipients.pdf> for previous awardees.

Nomination Process:

- Faculty cannot self-nominate for the award.
- More than one faculty nomination may be made from each unit/division/department/ concentration area.
- The nomination information and Supporting Documents must be submitted in InfoReady by Monday, April 8, 11:59 pm. EDT.
- A one-sentence citation highlighting the research specialization of the 2023 accomplishments must be included. Refer to examples at <https://www.usf.edu/news/2023/six-usf-faculty-members-earn-national-recognition-for-research-achievements.aspx>.
- Include a 150-word (maximum) summary of the nominee's 2023 contributions (only).
- Supporting documents must be uploaded as a single PDF document, as specified in the Nominations Guidelines.
- Include key information about the relative significance of the award received, uniqueness of the recognition, and stature of the sponsoring organization. Provide links to the relevant website.
- Nominations will be reviewed by the USF Research Council. The Council's recommendations will be provided to the Vice President for Research & Innovation for use in the final selection process.

Prior to completing the online form, refer to the Nomination Guidelines.

NOMINATION GUIDELINES

2024 Outstanding Research Achievement Award

For achievements occurring during the 2023 calendar year

Gather the nomination information listed below, then submit by **Monday, April 8, 2024, 11:59 pm** on the [InfoReady](https://usf.infoready4.com/) portal at <https://usf.infoready4.com/>

Nominee and Department Information

Nominee's Name and Terminal Degree

Nominee's Email

Faculty Rank/Position Title

Initial Date of USF Employment

Department and Campus

College Dean

Nominator's Name and Email

Department Chair and Email

One-Sentence Citation:

Include a **one-sentence description** that highlights the research specialization of the nominee's 2023 accomplishments.

Example: *For distinguished contributions to the field of volcano seismology, particularly volcanic hazards assessments, triggering effects of tides and sea-level, and development of databases on volcanic earthquake swarms and volcanic tremor.* Refer to additional examples at <https://www.usf.edu/news/2023/six-usf-faculty-members-earn-national-recognition-for-research-achievements.aspx>.

Summary of 2023 accomplishments (only)

Include a **150-word (maximum) summary** about the nominee and his/her 2023 accomplishments. Recognition is **for calendar year 2023 only** and the summary should not include the nominee's work over his/her career. Click [here](https://www.usf.edu/research-innovation/sr/documents/oraa-recipients.pdf) for examples of a short summary or refer to <https://www.usf.edu/research-innovation/sr/documents/oraa-recipients.pdf>.

Supporting Documents

The following supporting documentation must be included and uploaded as one PDF document, in this order. You may gather the information into Word or PDF documents first, then create a single PDF for upload. List information for each category beginning with most recent.

1. Letter of Nomination

A Letter of Nomination describing the nominee's achievements and its significance must be submitted by a Department Chair, Institute/Center Director, or Associate Dean for Research, and endorsed by the Dean.

2. Important nationally or internationally recognized research-related prizes, awards, and honors

List all the prizes, awards and honors awarded within the 2023 calendar year with the hosting organizations, the amount of grants awarded, and the dates they were awarded.

3. Major discoveries and contributions published in internationally recognized peer-reviewed journals

List all the publications that appeared and/or were accepted within the 2023 calendar year in internationally recognized journals with their titles, author lists, and impact factors of the journals. Please also indicate whether the nominee is the lead author or the supervisor of the research and the range of the impact factors in the respective fields of research. If the papers are accepted, but have not yet appeared in the journals, include the acceptance letter from the editorial board.

4. Election to a National Academy [Sciences, Engineering, Medicine, National Academy of Inventors (NAI)]

List all memberships, during the 2023 calendar year, election to a national and international academy with the rank of the membership (e.g., fellow, senior member, life-time member, etc.) and the dates elected.

5. Competitive peer-reviewed national research funding awards

List all the grants and funding awards to the nominee as a Principal Investigator, within the 2023 calendar year, including the funding organization's name, the amount of funding, duration of the grant/award, and the date the funding was awarded. Attach the award letter from the funding organization.

6. Current CV

Include nominee's current CV

7. Community engagement

As applicable, a record of commitment to community engagement with local organizers, nonprofits, and USF's Community Partners to build capacity and to strive for more equitable community.

Note: If selected, all award recipients will be required to promptly submit a recent, high resolution professional photograph or to make themselves available to have such photograph taken in advance of the announcement of the awards.

Contact: Judi Dorn, Research Services Administrator, VP for Research Office, judidorn@usf.edu