

RE-ADD PROCESS DATES & ACTIONS ARCHIVES

USF OFFICE OF THE REGISTRAR

TIMING	STUDENT ACTION
Spring 2023 By January 13	Pay your tuition and fees
Spring 2023 January 17 - 20	Pay your tuition and fees , including \$100 Late Payment Fee and any prior term balance. (Refer to Student Financial Services email for more information.)
Spring 2023 January 23 - 27	<ol style="list-style-type: none">1. Pay your tuition and fees, including \$100 Late Payment Fee, \$100 Late Registration Fee, and any prior term balance. (Refer to Student Financial Services email for amount to pay.)Complete only Re-Add Request; Part 1 & 3Email completed form to the Student Financial Services.
Spring 2023 January 30 - February 3	<ol style="list-style-type: none">Seek permission to Re-Add from instructor(s) using Re-Add Request.Pay your tuition and fees, including \$100 Late Payment Fee, \$100 Late Registration Fee, and any prior term balance. (Refer to Student Financial Services email for amount to pay.)Email each instructor-signed form to Student Financial Services the same day it's signed by your instructor. <p>Don't know how much to pay for a partial schedule? Email Student Financial Services to inquire.</p>

RE-ADD PROCESS DATES & ACTIONS ARCHIVES

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TIMING	STUDENT ACTION
<p>Spring 2023 After February 3</p>	<p>Undergraduates and Undergraduate Non-Degree follow the ARC petition process.</p> <p>Graduate students and Graduate Non-Degree follow the Graduate Studies petition process.</p> <p>Pay in full within five days of approved petition, including \$100 Late Payment Fee, \$100 Late Registration Fee are assessed, and any prior term balance. Failure to take this action will result in courses being canceled with no additional opportunity to re-add in the applicable part of term.</p>