

Institution: University of South Florida-Sarasota-Manatee (451671)
User ID: P4516712

Overview

Human Resources Overview

Welcome to the IPEDS Human Resources (HR) survey component. This survey collects important information about your institution's staff.

Recent changes

There are no changes in reporting for 2013-14. However, clarifications have been made to screens and instructions, to address respondent questions. Also, check out the new FAQs.

Several Occupational Categories have been renamed, to better describe who should be reported in them:

- **New:** Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations (21-0000 + 23-0000 + 27-0000)
- **Old:** Community Service, Legal, Arts, and Media Occupations

- **New:** Student and Academic Affairs and Other Education Services Occupations (25-2000 + 25-3000 + 25-9000)
- **Old:** Other Teaching and Instructional Support Occupations

One contract type category has been expanded:

- **New:** Multi-year or continuing or at-will contract
- **Old:** Multi-year contract

See the instructions for the **NEW Key Reporting Concepts** section -- basic reporting concepts that will assist you in completing the Human Resources component.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- The IPEDS HR/SOC Information Center can be found at the following website: <http://nces.ed.gov/ipeds/resource/soc.asp>. (The resource center includes the IPEDS/SOC crosswalk, SOC information, the IPEDS HR/SOC Browse Tool, and web tutorials.

Data reporting reminders:

- Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in a field on the screen.
- Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end of the survey.

To access your prior year data submission for this component: [Reported Data](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Human Resources Screening Questions

Does your institution have any part-time staff?

*If you answer **Yes** to this question, you will be provided the screens to report part-time staff.*

Yes No

Does your institution have 15 or more full-time staff?

Yes No

? Do ALL of the instructional staff at your institution fall into any of the following categories?

*If you answer **Yes** to any of the questions below, you will **NOT** be required to report **Part G - Salaries** for instructional staff. However, Part G will still be required for reporting data for full-time non-instructional staff.*

- | | | |
|-------------------------------------|---------------------------|---|
| <input checked="" type="radio"/> No | <input type="radio"/> Yes | Are ALL of the instructional staff military personnel? |
| <input checked="" type="radio"/> No | <input type="radio"/> Yes | Do ALL of the instructional staff contribute their services (e.g., members of a religious order)? |
| <input checked="" type="radio"/> No | <input type="radio"/> Yes | Do ALL of the instructional staff teach pre-clinical or clinical medicine? |

You may use the space below to provide context for the data you've reported above.

Human Resources Screening Questions

Does your institution have a tenure system?

*If you answer **Yes** to this question, you will be provided the screens to report some data by tenure status.*

<input checked="" type="radio"/>	Yes	<input type="radio"/>	No
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Does your institution have graduate assistants?

*If you answer **Yes** to this question, you will be provided the screens to report graduate assistants.*

<input checked="" type="radio"/>	Yes	<input type="radio"/>	No
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Did your institution hire any full-time permanent staff who were included on the payroll of the institution between July 1 and October 31, 2013 either for the *first time* (new to the institution) or *after a break in service* AND who were still on the payroll of the institution as of November 1, 2013? (Exclude persons who have returned from sabbatical leave and full-time instructional staff who are working less-than-9-month contracts.)

*If you answer **Yes** to this question and your institution has 15 or more full-time staff, you will be provided the screens to report **full-time permanent new hires** in **Part H**.*

<input checked="" type="radio"/>	Yes	<input type="radio"/>	No
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Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff

With Faculty Status

Tenured

As of November 1, 2013

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Men							
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian	1						1
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White	3	4					7
Two or more races							0
Race and ethnicity unknown							0
Total men	4	4	0	0	0	0	8
Women							
Nonresident alien		1					1
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0

Black or African American		1							1
Native Hawaiian or Other Pacific Islander									0
White	1	5							6
Two or more races									0
Race and ethnicity unknown		1							1
Total women		1	8	0	0	0	0	0	9
Total (men+women)	5		12	0	0	0	0	0	17
Total from prior year									14

Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff

With Faculty Status

On Tenure Track

As of November 1, 2013

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Men							
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian			1				1
Black or African American			1				1
Native Hawaiian or Other Pacific Islander							0
White			5				5
Two or more races							0
Race and ethnicity unknown							0
Total men	0	0	7	0	0	0	7
Women							
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian			2				2

Black or African American								0
Native Hawaiian or Other Pacific Islander								0
White			5					5
Two or more races								0
Race and ethnicity unknown								0
Total women	0	0	7	0	0	0	0	7
Total (men+women)	0	0	14	0	0	0	0	14
Total from prior year								21

Part A1 - Full-time Instructional Staff

**Number of Full-time Instructional Staff
With Faculty Status
Not on Tenure Track - Multi-Year or Continuing or At-will Contract**

As of November 1, 2013

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Men							
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander	0						0
White							0
Two or more races							0
Race and ethnicity unknown							0
Total men	0	0	0	0	0	0	0
Women							
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0

Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0
Two or more races							0
Race and ethnicity unknown							0
Total women	0	0	0	0	0	0	0
Total (men+women)	0	0	0	0	0	0	0
Total from prior year							

Part A1 - Full-time Instructional Staff

**Number of Full-time Instructional Staff
With Faculty Status
Not on Tenure Track - Annual Contract**

As of November 1, 2013

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Men							
Nonresident alien							0
Hispanic/Latino				1			1
American Indian or Alaska Native							0
Asian				1			1
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White				14			14
Two or more races							0
Race and ethnicity unknown							0
Total men	0	0	0	16	0	0	16
Women							
Nonresident alien				1			1
Hispanic/Latino				1			1
American Indian or Alaska Native							0
Asian				2			2

Part A1 - Full-time Instructional Staff

**Number of Full-time Instructional Staff
With Faculty Status
Not on Tenure Track - Less Than Annual Contract**

As of November 1, 2013

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Men							
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander	0						0
White							0
Two or more races							0
Race and ethnicity unknown							0
Total men	0	0	0	0	0	0	0
Women							
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0

Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0
Two or more races							0
Race and ethnicity unknown							0
Total women	0	0	0	0	0	0	0
Total (men+women)	0	0	0	0	0	0	0
Total from prior year							

Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff

Without Faculty Status

As of November 1, 2013

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Gender and race/ethnicity	Without Faculty Status
Men	
<u>Nonresident alien</u>	<input type="text"/>
<u>Hispanic/Latino</u>	<input type="text"/>
<u>American Indian or Alaska Native</u>	<input type="text"/>
<u>Asian</u>	<input type="text"/>
<u>Black or African American</u>	<input type="text"/>
<u>Native Hawaiian or Other Pacific Islander</u>	0
<u>White</u>	<input type="text"/>
<u>Two or more races</u>	<input type="text"/>
<u>Race and ethnicity unknown</u>	<input type="text"/>
Total men	0
Women	
<u>Nonresident alien</u>	<input type="text"/>
<u>Hispanic/Latino</u>	<input type="text"/>
<u>American Indian or Alaska Native</u>	<input type="text"/>
<u>Asian</u>	<input type="text"/>
<u>Black or African American</u>	<input type="text"/>
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text"/>
<u>White</u>	<input type="text"/>
<u>Two or more races</u>	<input type="text"/>
<u>Race and ethnicity unknown</u>	<input type="text"/>

Total women	0
Total (men+women)	0
Total from prior year	

Part A2 - Full-time Instructional Staff

Number of Full-time Instructional Staff

As of November 1, 2013

•Report Primarily Instruction and Instruction Combined with Research and/or Public Service separately, as indicated below

	With Faculty status					Without Faculty status	Total
	Tenured	On Tenure Track	Not on Tenure Track				
			Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Total carried forward from previous screens	17	14	0	39	0	0	70
Primarily Instruction	0	0	0	0	0	0	0
Exclusively credit							0
Exclusively not-for-credit							0
Combined credit/not-for-credit							0
Instruction/research/public service staff	17	14		39			70

Part A3 - Full-time Instructional Staff - Totals**Total number of Full-time Instructional Staff****As of November 1, 2013**

Race/ethnicity	Total men	Total women	Total (men+women)
Nonresident alien	0	2	2
Hispanic/Latino	1	1	2
American Indian or Alaska Native	0	0	0
Asian	3	4	7
Black or African American	1	2	3
Native Hawaiian or Other Pacific Islander	0	0	0
White	26	29	55
Two or more races	0	0	0
Race and ethnicity unknown	0	1	1
Total	31	39	70

Part B1 - Full-time Non-instructional staff

**Number of Full-time Non-instructional Staff
by Occupational Category**

As of November 1, 2013

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
Men			
Nonresident alien	0		
Hispanic/Latino	1		
American Indian or Alaska Native	0		
Asian	3		
Black or African American	1		
Native Hawaiian or Other Pacific Islander	0		0
White	26		
Two or more races	0		
Race and ethnicity unknown	0		
Total men	31	0	0
Women			
Nonresident alien	2		
Hispanic/Latino	1		
American Indian or Alaska Native	0		
Asian	4		
Black or African American	2		
Native Hawaiian or Other Pacific Islander	0		
White	29		
Two or more races	0		

Race and ethnicity unknown	1		
Total women	39	0	0
Total (men+women)	70	0	0
Total from prior year			

Part B1 - Full-time Non-instructional staff

**Number of Full-time Non-instructional Staff
by Occupational Category**

As of November 1, 2013

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	<u>Archivists, Curators, and Museum Technicians</u> 25-4010	<u>Librarians</u> 25-4020	<u>Library Technicians</u> 25-4030	<u>Student and Academic Affairs and Other Education Services Occupations</u> 25-2000 + 25-3000 + 25- 9000
Men				
Nonresident alien				
Hispanic/Latino				
American Indian or Alaska Native				
Asian				
Black or African American				1
Native Hawaiian or Other Pacific Islander				
White				3
Two or more races				
Race and ethnicity unknown				
Total men	0	0	0	4
Women				
Nonresident alien				
Hispanic/Latino				2
American Indian or Alaska Native				
Asian				

Black or African American				
Native Hawaiian or Other Pacific Islander				
White		1		5
Two or more races				
Race and ethnicity unknown				
Total women	0	1	0	7
Total (men+women)	0	1	0	11
Total from prior year		2		7

Part B1 - Full-time Non-instructional staff

**Number of Full-time Non-instructional Staff
by Occupational Category**

As of November 1, 2013

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27- 0000	Healthcare Practitioners and Technical Occupations 29-0000
Men					
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White	9	2	4	5	
Two or more races					
Race and ethnicity unknown					
Total men	9	2	4	5	0
Women					
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian					

Black or African American		1		3	
Native Hawaiian or Other Pacific Islander					
White	5	12	2	8	
Two or more races				1	
Race and ethnicity unknown					
Total women	5	13	2	12	0
Total (men+women)	14	15	6	17	0
Total from prior year	14	14	9	15	

Part B1 - Full-time Non-instructional staff

**Number of Full-time Non-instructional Staff
by Occupational Category**

As of November 1, 2013

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full- time staff)
Men						
Nonresident alien						0
Hispanic/Latino						1
American Indian or Alaska Native						0
Asian						3
Black or African American			1			3
Native Hawaiian or Other Pacific Islander						0
White	1		4			54
Two or more races						0
Race and ethnicity unknown						0
Total men	1	0	5	0	0	61
Women						
Nonresident alien						2
Hispanic/Latino						3
American Indian or Alaska Native						0
Asian			1	1		6

Black or African American			1			7
Native Hawaiian or Other Pacific Islander						0
White	1		28			91
Two or more races						1
Race and ethnicity unknown						1
Total women	1	0	30	1	0	111
Total (men+women)	2	0	35	1	0	172
Total from prior year	2		30			150

Part B2 - Full-time non-instructional staff

Number of Full-time Non-instructional Staff

As of November 1, 2013

Occupational category	With Faculty status					Without Faculty status	Total
	<u>Tenured</u>	<u>On Tenure Track</u>	<u>Not on Tenure Track</u>				
			<u>Multi-year, continuing, or at-will contract</u>	<u>Annual contract</u>	<u>Less-than-annual contract</u>		
Research staff							0
Public Service staff							0
Archivists, Curators, and Museum Technicians 25-4010							0
Librarians 25-4020				1			1
Library Technicians 25-4030							0
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000						11	11
Management Occupations 11-0000	5					9	14
Business and Financial Operations Occupations 13-0000						15	15
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000						6	6
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000						17	17
Healthcare Practitioners and Technical Occupations 29-0000							0
Total	5	0	0	0	0	58	64

Total from prior year	5			1		61
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Part C - Full-time summary non-medical

Summary of Full-time Non-medical School Staff

As of November 1, 2013

Occupational category	With Faculty status					Without Faculty status	Total
	Tenured	On Tenure Track	Multi-year, continuing, or at-will contract	Annual contract	Not on Tenure Track Less-than-annual contract		
Primarily Instruction	0	0	0	0	0	0	0
Exclusively credit							0
Exclusively not-for-credit							0
Combined credit/not-for-credit							0
Instruction/research/public service staff	17	14		39			70
Research staff							0
Public Service staff							0
Archivists, Curators, and Museum Technicians 25-4010							0
Librarians 25-4020				1			1
Library Technicians 25-4030							0
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000						11	11
Management Occupations 11-0000	5					9	14
Business and Financial Operations Occupations 13-0000						15	15
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000						6	6
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000						17	17
Healthcare Practitioners and Technical Occupations 29-0000							0
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000							2
Sales and Related Occupations 41-0000							0
Office and Administrative Support Occupations 43-0000							35

Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000		1
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000		0
Total		172

Part G - Salary Worksheet

**Number of Full-time Non-medical Instructional Staff
For Calculation of Total Number of Months**

Annual Salary, 2013-14

- Report number of instructional staff by the number of months to be worked.
- Months reported should correspond with the number of months worked (which may differ from the number of months they are paid).
- Include **ONLY** full-time, non-medical instructional staff.
- Include instructional staff *with* faculty status and *without* faculty status
- Include instructional staff regardless of tenure status.
- Balance column should include instructional staff whose annual salary covers less than 9 months.

Gender and academic rank	Months worked				Total Staff for Salary reporting	Total Number of Months	Total full-time, non-medical, instructional staff from Part A	Balance (All other full-time instructional staff)
	12 months	11 months	10 months	9 months				
Men								
Professors				4	4	36		
Associate professors				3	3	27		
Assistant professors				7	7	63		
Instructors	5			11	16	159		
Lecturers					0	0		
No academic rank					0	0		
Total men	5	0	0	25	30	285	31	1
Women								
Professors					0	0		
Associate professors				7	7	63		
Assistant professors	1			5	6	57		
Instructors	5			17	22	213		
Lecturers					0	0		
No academic rank					0	0		
	6	0	0	29	35	333	39	4

Total women									
Total (men + women)	11	0	0	54	65	618	70	5	

Part G - Salary outlays for instructional staff

**Salary Outlays
for Full-time Non-medical Instructional Staff**

Annual Salary Outlays, 2013-14

•Report ANNUAL salary outlays for the full-time, non-medical, instructional staff reported in the 12 months, 11 months, 10 months, and 9 months columns on the previous screen.

Gender and academic rank	Total Staff for Salary reporting (from Part G, screen 1)	Total Number of Months (from Part G, screen 1)	Salary Outlays	Weighted Average Monthly Salaries
Men				
Professors	4	36	467,834	12,995
Associate professors	3	27	335,353	12,420
Assistant professors	7	63	579,574	9,200
Instructors	16	159	962,242	6,052
Lecturers	0	0		
No academic rank	0	0		
Total men	30	285	2,345,003	8,228
Women				
Professors	0	0		
Associate professors	7	63	518,963	8,238
Assistant professors	6	57	358,208	6,284
Instructors	22	213	1,178,674	5,534
Lecturers	0	0		
No academic rank	0	0		
Total women	35	333	2,055,845	6,174
Total (men + women)	65	618	4,400,848	7,121

Part G - Salary outlays for non-instructional staff

Salary Outlays

For Full-time Non-medical Non-instructional Staff

Annual Salary Outlays, 2013-14

Occupational category	Number of full-time staff (carried forward from previous screens)	Total salary outlays
<u>Research staff</u>	0	
<u>Public Service staff</u>	0	
<u>Library and Student and Academic Affairs and Other Education Services Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000	12	524,421
<u>Management Occupations</u> 11-0000	14	1,587,371
<u>Business and Financial Operations Occupations</u> 13-0000	15	712,398
<u>Computer, Engineering, and Science Occupations</u> 15-0000 + 17-0000 + 19-0000	6	303,448
<u>Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations</u> 21-0000 + 23-0000 + 27-0000	17	677,926
<u>Healthcare Practitioners and Technical Occupations</u> 29-0000	0	
<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	2	49,780
<u>Sales and Related Occupations</u> 41-0000	0	
<u>Office and Administrative Support Occupations</u> 43-0000	35	1,142,509
<u>Natural Resources, Construction, and Maintenance Occupations</u> 45-0000 + 47-0000 + 49-0000	1	62,629
<u>Production, Transportation, and Material Moving Occupations</u> 51-0000 + 53-0000	0	

Part D - Part-time staff

Number of Part-time Staff

As of November 1, 2013

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Primarily Instruction and Instruction/Research/Public Service Staff	Research staff	Public Service staff
Men			
Nonresident alien			
Hispanic/Latino	1		
American Indian or Alaska Native			
Asian			
Black or African American			
Native Hawaiian or Other Pacific Islander			
White	32		
Two or more races			
Race and ethnicity unknown			
Total men	33	0	0
Women			
Nonresident alien			
Hispanic/Latino	3		
American Indian or Alaska Native			
Asian			
Black or African American	2		
Native Hawaiian or Other Pacific Islander			
White	36		
Two or more races			

Race and ethnicity unknown			
Total women	41	0	0
Total (men+women)	74	0	0
Total from prior year	64		

Part D - Part-time staff

Number of Part-time Staff

As of November 1, 2013

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	<u>Archivists, Curators, and Museum Technicians</u> 25-4010	<u>Librarians</u> 25-4020	<u>Library Technicians</u> 25-4030	<u>Student and Academic Affairs and Other Education Services Occupations</u> 25-2000 + 25-3000 + 25-9000	<u>Library and Student and Academic Affairs and Other Education Services Occupations</u>
Men					
<u>Nonresident alien</u>					0
<u>Hispanic/Latino</u>					0
<u>American Indian or Alaska Native</u>					0
<u>Asian</u>					0
<u>Black or African American</u>					0
<u>Native Hawaiian or Other Pacific Islander</u>	0				0
<u>White</u>					0
<u>Two or more races</u>					0
<u>Race and ethnicity unknown</u>					0
Total men	0	0	0	0	0
Women					
<u>Nonresident alien</u>					0
<u>Hispanic/Latino</u>					0
<u>American Indian or Alaska Native</u>					0
<u>Asian</u>					0

Black or African American						0
Native Hawaiian or Other Pacific Islander						0
White						0
Two or more races						0
Race and ethnicity unknown						0
Total women	0	0	0	0	0	0
Total (men+women)	0	0	0	0	0	0
Total from prior year						

Part D - Part-time staff

Number of Part-time Staff

As of November 1, 2013

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27- 0000	Healthcare Practitioners and Technical Occupations 29-0000
Men					
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander	0				
White					
Two or more races					
Race and ethnicity unknown					
Total men	0	0	0	0	0
Women					
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian					

Black or African American					
Native Hawaiian or Other Pacific Islander					
White					
Two or more races					
Race and ethnicity unknown					
Total women	0	0	0	0	0
Total (men+women)	0	0	0	0	0
Total from prior year					

Part D - Part-time staff

Number of Part-time Staff

As of November 1, 2013

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	<u>Sales and Related Occupations</u> 41-0000	<u>Office and Administrative Support Occupations</u> 43-0000	<u>Natural Resources, Construction, and Maintenance Occupations</u> 45-0000 + 47-0000 + 49-0000	<u>Production, Transportation, and Material Moving Occupations</u> 51-0000 + 53-0000	Grand Total (All part-time staff)
Men						
Nonresident alien						0
Hispanic/Latino						1
American Indian or Alaska Native						0
Asian						0
Black or African American						0
Native Hawaiian or Other Pacific Islander	0					0
White						32
Two or more races						0
Race and ethnicity unknown						0
Total men	0	0	0	0	0	33
Women						
Nonresident alien						0
Hispanic/Latino						3
American Indian or Alaska Native						0
Asian						0
						2

Part E - Part-time staff

Number of Part-time Staff

As of November 1, 2013

Occupational category	With Faculty status					Without Faculty status	Total
	Tenured	On Tenure Track	Not on Tenure Track				
			Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Primarily Instruction	0	0	0	0	0	0	0
Exclusively credit							0
Exclusively not-for-credit							0
Combined credit/not-for-credit							0
Instruction/research/public service staff					74		74
Research staff							0
Public Service staff							0
Archivists, Curators, and Museum Technicians 25-4010							0
Librarians 25-4020							0
Library Technicians 25-4030							0
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000							0
Management Occupations 11-0000							0
Business and Financial Operations Occupations 13-0000							0
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000							0
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000							0
Healthcare Practitioners and Technical Occupations 29-0000							0

Total	0	0	0	0	74	0	74
Total from prior year	0	0		64			64

Part F - Part-time summary non-medical

Summary of Part-time Staff

As of November 1, 2013

Occupational category	With Faculty status					Without Faculty status	Total
	Tenured	On Tenure Track	Not on Tenure Track				
			Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Primarily Instruction	0	0	0	0	0	0	0
Exclusively credit							0
Exclusively not-for-credit							0
Combined credit/not-for-credit							0
Instruction/research/public service staff					74		74
Research staff							0
Public Service staff							0
Archivists, Curators, and Museum Technicians							0
25-4010							0
Librarians							0
25-4020							0
Library Technicians							0
25-4030							0
Student and Academic Affairs and Other Education Services Occupations							0
25-2000 + 25-3000 + 25-9000							0
Management Occupations							0
11-0000							0
Business and Financial Operations Occupations							0
13-0000							0
Computer, Engineering, and Science Occupations							0
15-0000 + 17-0000 + 19-0000							0
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations							0
21-0000 + 23-0000 + 27-0000							0
Healthcare Practitioners and Technical Occupations							0
29-0000							0
Service Occupations							0
31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000							0
Sales and Related Occupations							0
41-0000							0
Office and Administrative Support Occupations							0

43-0000		0
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000		0
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000		4
Graduate Assistants		1
Teaching 25-1191		3
Research		0
Management Occupations 11-0000		0
Business and Financial Operations Occupations 13-0000		0
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000		0
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000		0
Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000		0
Healthcare Practitioners and Technical Occupations 29-0000		0
Total		78

Part H - New Hires - Full-time instructional staff

Number of Newly Hired Full-time Permanent Instructional Staff

(Hired full time between July 1 and October 31, 2013 and still on payroll of the institution as of November 1, 2013)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include Primarily Instruction and Instruction Combined with Research and Public Service

Gender and race/ethnicity	With Faculty status					Without Faculty status	Total
	Tenured	On Tenure Track	Not on Tenure Track				
			Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Men							
Nonresident alien							0
Hispanic/Latino				1			1
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White		1		2			3
Two or more races							0
Race and ethnicity unknown							0
Total men	0	1	0	3	0	0	4
Women							
Nonresident alien				1			1
Hispanic/Latino							0
American Indian or Alaska Native							0

Asian				1			1
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White		1		2			3
Two or more races							0
Race and ethnicity unknown							0
Total women	0	1	0	4	0	0	5
Total (men+women)	0	2	0	7	0	0	9

Part H - New Hires - Full-time staff

Number of Newly Hired Full-time Staff

(Hired full time between July 1 and October 31, 2013 and still on payroll of the institution as of November 1, 2013)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Instructional Staff (from Part H, screen 1)	Research staff	Public Service staff	Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000
Men				
Nonresident alien	0			
Hispanic/Latino	1			
American Indian or Alaska Native	0			
Asian	0			
Black or African American	0			
Native Hawaiian or Other Pacific Islander	0			
White	3			
Two or more races	0			
Race and ethnicity unknown	0			
Total men	4	0	0	0
Women				
Nonresident alien	1			
Hispanic/Latino	0			
American Indian or Alaska Native	0			
Asian	1			
	0			

Black or African American				
Native Hawaiian or Other Pacific Islander	0			
White	3		2	
Two or more races	0			
Race and ethnicity unknown	0			
Total women	5	0	0	2
Total (men+women)	9	0	0	2

Part H - New Hires - Full-time non-instructional staff

Number of Newly Hired Full-time Non-instructional Staff

(Hired full time between July 1 and October 31, 2013 and still on payroll of the institution as of November 1, 2013)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27- 0000	Healthcare Practitioners and Technical Occupations 29-0000
Men					
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White				1	
Two or more races					
Race and ethnicity unknown					
Total men	0	0	0	1	0
Women					
Nonresident alien					
Hispanic/Latino					

American Indian or Alaska Native					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White		2			
Two or more races					
Race and ethnicity unknown					
Total women	0	2	0	0	0
Total (men+women)	0	2	0	1	0

Part H - New Hires - Full-time non-instructional staff and Total New Hires

Number of Newly Hired Full-time Non-instructional Staff and Total New Hires

(Hired full time between July 1 and October 31, 2013 and still on payroll of the institution as of November 1, 2013)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full- time new hires)
Men						
Nonresident alien						0
Hispanic/Latino						1
American Indian or Alaska Native						0
Asian						0
Black or African American			1			1
Native Hawaiian or Other Pacific Islander						0
White			1			5
Two or more races						0
Race and ethnicity unknown						0
Total men	0	0	2	0	0	7
Women						
Nonresident alien						1
Hispanic/Latino						0
American Indian or Alaska Native						0

Asian							1
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White			2				9
Two or more races							0
Race and ethnicity unknown							0
Total women		0	0	2	0	0	11
Total (men+women)		0	0	4	0	0	18

Institution: University of South Florida-Sarasota-Manatee (451671)

User ID: P4516712

Human Resources Survey Evaluation

Were any staff members difficult to categorize? If so, please explain in the box below.

Summary**Human Resources Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2014.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

**Number of staff by employment status and occupational category:
Fall 2013**

Occupational category	Reported values		FTE staff
	Number of full-time staff	Number of part-time staff	
Total number of staff	172	74	197
Instructional Staff	70	74	95
Primary Instruction	0	0	0
Exclusively credit	0	0	0
Exclusively not-for-credit	0	0	0
Combined credit/not-for-credit	0	0	0
Instruction/research/public service	70	74	95
Research Staff	0	0	0
Public Service Staff	0	0	0
Library and Student and Academic Affairs and Other Education Services Occupations SOC	12	0	12
Librarians, Curators, and Archivists SOC 25-4000	1	0	1
Archivists, Curators, and Museum Technicians SOC 25-4010	0	0	0
Librarians SOC 25-4020	1	0	1
Library Technicians SOC 25-4030	0	0	0
Student and Academic Affairs and Other Education Services Occupations SOC 25-2000 + 25-3000 + 25-9000	11	0	11
Management Occupations SOC 11-0000	14	0	14

**Number of staff by employment status and occupational category:
Fall 2013**

Business and Financial Operations Occupations SOC 13-0000	15	0	15
Computer, Engineering, and Science Occupations SOC 15-0000 + 17-0000 + 19-0000	6	0	6
Community, Social Service, Legal, Arts, Design, Entertainment, Sports and Media Occupations SOC 21-0000 + 23-0000 + 27-0000	17	0	17
Healthcare Practitioners and Technical Occupations SOC 29-0000	0	0	0
Service Occupations SOC 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	2	0	2
Sales and Related Occupations SOC 41-0000	0	0	0
Office and Administrative Support Occupations SOC 43-0000	35	0	35
Natural Resources, Construction, and Maintenance Occupations SOC 45-0000 + 47-0000 + 49-0000	1	0	1
Production, Transportation, and Material Moving Occupations SOC 51-0000 + 53-0000	0	0	0

NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assistants are not included in the above figures. Many of the FTE figures may be included in the DFR.

**Salaries of full-time instructional staff by contract length and academic rank:
Academic year 2013-14**

Academic rank	Months Covered by Annual Salary				Total Staff for Salary reporting	Total Number of Months	Salary Outlays	Weighted Average Monthly Salaries
	12 months	11 months	10 months	9 months				
All Ranks	11			54	65	618	\$4,400,848	\$7,121
Professor				4	4	36	\$467,834	\$12,995
Associate professor				10	10	90	\$854,316	\$9,492
Assistant professor	1			12	13	120	\$937,782	\$7,815
Instructor	10			28	38	372	\$2,140,916	\$5,755
Lecturer								
No academic rank								

NOTE: The above data are based on the Salary Outlays part of the IPEDS HR component. The Weighted average monthly salaries of full-time instructional staff by academic rank are calculated by adding the salary outlays reported for Men plus Women by academic rank, then dividing the sum by the "Total Number of Months" for Men plus Women by academic rank. Salaries of full-time instructional staff paid less than 9 months per year are not collected. Also, salaries of medical school staff are not collected. The weighted average monthly salaries may be included in the DFR.

Human Resources

University of South Florida-Sarasota-Manatee (451671)

Source	Description	Severity	Resolved	Options
Screen: FT instructional, Annual contract R/E/G				
Screen Entry	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason: hiring phase				
Screen: FT non-instructional by Tenure status and Occupation - 1				
Screen Entry	This number is outside the expected range of between 37 and 75 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason: FT Non-Instructional Staff without faculty status moved to that column				
Screen: Graduate assistants by R/E/G				
Screen Entry	The percent of these staff (men + women) whose race/ethnicity is unknown is greater than expected. Please correct your data or explain. (Error #1302)	Explanation	Yes	
Reason: Small numbers				
Screen: PT staff by Tenure status and Occupation - 1				
Screen Entry	This number is outside the expected range of between 42 and 86 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason: Part time on less than annual contract moved to that column				