UNIVERSITY of SOUTH FLORIDA

CANVAS QUIZ SUBMISSIONS
Preparing Your "Show Your Work" Submissions

In some courses your instructor would like to see the work you did in solving math or scientific problems related to an exam, quiz, or assignment.

To do this you may need to take a picture of your work and turn it into a PDF or Word Document. This makes it easier for your instructor to annotate the file with comments and return it to you after it has been graded. As long as your submission is uploaded as a PDF or Word Document, you can use any tool that you are familiar with.

If you need a suggestion on how to convert an image into the suggested formats, you can use Office Lens to conveniently take the image and automatically convert it into a PDF.

- Install Office Lens on your mobile device and sign into your account.
  - **Review this tutorial for using Office Lens on an Android device.**
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- Office Lens gives you choices on where to save your document.

Depending on how your instructor wants you to submit the work, you now have a document you can upload to Canvas.