



**UNIVERSITY OF  
SOUTH FLORIDA**

Office of Supplier Diversity

## USF Office of Supplier Diversity is Starting 2020 Strong!



The University of South Florida was pleased to host the Tampa Bay Annual Kick-Off meeting of the Florida State Minority Supplier Development Council on Friday, January 24, 2020, at the University of South Florida (USF) Tampa campus.

The event kicked off with a welcome from Beatrice Louissaint, FSMSDC President, and CEO and Terrie Daniel, Assistant Vice President of Supplier Diversity for USF. Attendees were given an overview of the Council's successes and plans for the upcoming year and highlighted metrics and new programs that continue to support the growth and development of

Florida based minority-owned businesses. There were also presentations from the Tampa Bay Economic Development Corporation. The morning session was followed by an afternoon workshop giving suppliers strategies when attempting to do business with the federal government.

This event is one of the many outreach events FSMSDC holds throughout the year. For more information about FSMSDC events, visit <http://www.sfmsdc.org/>.

The USF Office of Supplier Diversity supports and encourages the utilization of diverse-owned suppliers and organizations such as the FSMSDC, which provide business development tools and resources to support the growth and development of these business entities. For more information about the USF Office of Supplier Diversity, visit [www.usf.edu/osd](http://www.usf.edu/osd)



## Mark Your Calendar!!!

# WBECFLORIDA

## USF Office of Supplier Diversity and WBECFL Presents a... Tampa Bay Opportunities Event!

Join us for our first opportunities event in Tampa Bay in 2020. This event is THE place to make connections, hear about contracts, and learn how to do business with regional and national corporations and local government agencies.

**DATE:** February 13, 2020

**TIME:** 8am - 1pm

**LOCATION:** USF Marshall Center Room 2708

More details on companies and agencies that will be joining us will be released soon!

[Register Now](#)

## Small Business Trends for 2020



It's a new year, and small businesses are excited for 2020 to be better than last year. Business owners should pay close attention to the following trends because they can put you ahead of your competition.

1. User Reviews
2. Mobile-First Employee Communication
3. Remote Work is Growing
4. Gig Work is Growing Too
5. Time to Be Green
6. Employee Happiness
7. Focus on Non-monetary Benefits and Perks
8. E-Commerce is Dominating
9. Customer Service VS. AI

10. Voice Recognition Smart Electronics
11. Social Media "Stories" Are More Important Than a News Feed
12. Adding a Personal Touch to Your Customer Service
13. 5G Network "Speed is Good"

For more information, [Small Business Trends to Watch For in 2020](#)

## Tips for Business Email Etiquette



The average US employee spends about a quarter of the workweek combing through the hundreds of emails we all send and receive every day. Yet plenty of professionals still don't know how to use email appropriately. In fact, because of the sheer volume of messages we're reading and writing each day, we may be more prone to making embarrassing errors and those mistakes can have serious professional consequences.

Here are some tips when communicating through emails.

1. Include a clear, direct subject line
2. Use a professional email address
3. Think twice before hitting "reply all"
4. Include a signature block
5. Use professional salutations

To learn more about email etiquette click [here](#).

## Current Opportunities

### **Beard Garage Restoration**

USF Tampa campus is seeking to engage with a single supplier to provide restoration services for the Beard Parking Garage.

**Open** 1/17/2020 4:01 PM EST **Close** 3/2/2020 PM EST 3:00 PM

### **Cable TV & IPTV Service for USF 2020 (2020-017-ITN-PRO)**

USF Tampa campus is seeking to engage with a single supplier to provide Cable TV and IPTV.

**Open** 1/14/2020 4:01 PM EST **Close** 2/20/2020 4:00 PM EST

## Major Projects (In-Design)



**\*USF 558 - WELLNESS CENTER**

LOCATION: TAMPA

FIRM: BARR & BARR

CONTACT: BRITTON POLLITT

[usfwellness@barrandbarr.com](mailto:usfwellness@barrandbarr.com)

813-591-4545

**\*USF 581 - FOOTBALL CENTER**

LOCATION: TAMPA

FIRM: R.R. SIMMONS

CONTACT: CESAR ZEVALLOS

[cesarvallos@rrsimmons.com](mailto:cesarvallos@rrsimmons.com)

813-692-5553

**\*USF 567 - HONORS COLLEGE**

**\*ST. PETERSBURG RESIDENCE HALL & DINNING**

**\*ST. PETERSBURG DAVIS HALL RENOVATIONS**

LOCATION: TAMPA

FIRM: THE BECK GROUP

CONTACT: MICHELLE NATT

[michellenatt@beckgroup.com](mailto:michellenatt@beckgroup.com)

813-282-3900

**\*USF RESEARCH AND OFFICE BUILDING**

LOCATION: TAMPA

FIRM: SKANSKA USA

CONTACT: TRACY HUNT

[tracy.hunt@skanska.com](mailto:tracy.hunt@skanska.com)

404-606-3202

**Future Major Projects:**

Central Plant Boiler Replacement **TO BE DETERMINED**

S.E. Chiller Plant - New 2300 Ton Chiller and Cooling Tower  
**TO BE DETERMINED**

Please visit USF's new public solicitation portal to view current bid opportunities.

### Minor Projects Continuing Service Providers:

<b>DISCIPLINE</b>	<b>EXPIRATION DATE</b>	<b>NEW SELECTION BEGINS</b>
<b>CIVIL ENGINEER</b>	<b>DECEMBER 8, 2019 *</b>	<b>JUNE 2022</b>
<b>TEST &amp; BALANCE</b>	<b>JUNE 19, 2020</b>	<b>JANUARY 2020</b>
<b>CONSTRUCTION MANAGER</b>	<b>NOVEMBER 13, 2021</b>	<b>APRIL 2021</b>
<b>MECHANICAL / ELECTRICAL / PLUMBING</b>	<b>NOVEMBER 13, 2021</b>	<b>MAY 2021</b>
<b>ASBESTOS</b>	<b>JUNE 25, 2022</b>	<b>JANUARY 2022</b>
<b>ARCHITECT</b>	<b>SEPTEMBER 23, 2022</b>	<b>MARCH 2022</b>

\* The Civil Engineer selection has been completed and is in the contract negotiation stage.

## Upcoming Events

**February 13** - WBENC Roundtable, Hosted by USF Office of Supplier Diversity

**March 19** - Lunch & Learn (USF Employees Only)

**April 23** - Lunch & Learn (USF Employees Only)