

CERTIFICATE OF EXPENDITURE*

(FOR CONCESSION FUNDS)

I, THE ACCOUNTABLE OFFICER OR REQUISITION MANAGER, HEREBY CERTIFY THAT THE PURPOSE OF THIS EXPENDITURE IS:

- ___ RECRUITMENT
- ___ IMPROVED FACULTY AND STAFF MORALE ACTIVITIES
- ___ PROFESSIONAL DEVELOPMENT
- ___ STUDENT RECRUITING, SUPPORT SERVICES, STUDENT PROGRAM SUPPORT, AND FINANCIAL AID
- ___ FACILITIES CONSTRUCTION, IMPROVEMENTS, AND RENOVATIONS
- ___ ORGANIZATIONAL AND MANAGEMENT PLANNING AND DEVELOPMENT
- ___ COMMUNITY/PROFESSIONAL RELATIONS, PUBLIC RELATIONS, DONOR RELATIONS, AND GOVERNMENT RELATIONS EXPENSES
- ___ ACQUISITION OF PROFESSIONAL RECOMMENDATIONS
- ___ EFFECTIVE RESOLUTION OF LEGAL DISPUTES

THE DATE, PLACE AND NATURE OF EVENT:

NUMBER OF PEOPLE ATTENDING AND THEIR RELATIONSHIP TO USF:

I FURTHER CERTIFY THAT THIS EXPENDITURE SERVES THE INTERESTS OF THE PROGRAM OF HIGHER EDUCATION IN THE STATE OF FLORIDA.

SIGNATURE OF AO/REQUISITION APPROVER

DATE

PRINT NAME

**Signed Form should be completed and attached to Bull Marketplace Requisition Request*

Last Modified: 05/10/2021

OFFICE OF THE UNIVERSITY CONTROLLER, PROCUREMENT SERVICES

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