## AMAZON is NOW on BULL MARKETPLACE!

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Mon 11/20/2023 9:00 AM

To:PURCHASING@LISTSERV.USF.EDU <purchasing@listserv.usf.edu>

Today is the day!

## AMAZON BUSINESS is NOW on BULL MARKETPLACE!

We hope you'll give it a try!
Still unsure? Check below the image for training and support opportunities.



Remember, after December 18th, BMP will be the ONLY WAY to purchase from AMAZON!

## 1. LIVE UPCOMING TRAINING: Diving Deep into Amazon Punch Out

- a. **TOPICS COVERED**: How to make the most of Amazon Business, Guided buying, Returns, Order History & Other cool features
- b. **WHEN?**: Available sessions are listed below no need to register, click the date link and select Download, then open the file to add the invitation to your calendar! or click the "Join the Meeting" on the correct date to attend. All trainings will be virtual on TEAMS.

<u>Tuesday November 28 @ 9:00 AM</u> <u>Click here to join the meeting</u> <u>Wednesday November 29 @1:00 PM</u> <u>Click here to join the meeting</u>

- 2. WATCH A RECORDED SESSION. Recorded session on Making the Most of Bull Marketplace and session questions are available on our Website.
- 3. **CHECK OUT JOB AIDS** All our job aids can be found <u>here</u>, with a dedicated aid on <u>How to purchase from a Punch Out Supplier</u>
- 4. **SCHEDULE WITH PROCUREMENT.** We understand this is a massive change of business process for USF. Procurement Services is offering consultation on business processes and training

for large groups at the college or administrative unit level. Please e-mail Brie Matier bmatier@usf.edu directly to schedule and we will accommodate as many groups as we can.

5. **REVIEW FAQ'S.** We've collected all the questions you've had about this change and put them on our <u>website</u>

## **Brie Matier, MSc**

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