Travel Data Analytics Dataset and Reports

USF Travel Community:

This message is being resent as the links did not work in the previous message.

As part of USF’s continued efforts to provide new tools and resources to our user community, Travel in partnership with IT is pleased to announce that users can now write their own custom reports using the Travel Analytics Dataset. USF IT’s Data Literacy initiative empowers you to make data driven decisions for your departments.

All Travel Coordinators have access to [USF Travel Reports](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fapp.powerbi.com%2FRedirect%3Faction%3DOpenApp%26appId%3Dfcfd9faf-fdb8-4b02-81bf-fd56ecfebb96%26ctid%3D741bf7de-e2e5-46df-8d67-82607df9deaa&data=05%7C01%7Csheraine%40usf.edu%7C3ceb98be46514980c2a908dae29e9913%7C741bf7dee2e546df8d6782607df9deaa%7C0%7C0%7C638071468042777155%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=p9feNkPiOBVYu1qZqtYkJvE0u%2FJXNVT9Am4EphVCTds%3D&reserved=0) and many of you may have noticed some improvements made to these existing reports in this quarter. We encourage you to continue to use these reports to track status of your Travel transactions. Remember to right click on any transaction to drill down to more details.

If you are a new Travel Coordinator in your department, you can learn more about Travel Reports by visiting the [Travel Website.](https://www.usf.edu/business-finance/controller/payment-services/traveltraining.aspx)

In the next quarter USF IT will be providing training sessions for creating your own reports from the Travel Analytics Dataset. If you are interested in learning to build your own customized reports for Travel, then you can initiate your learning journey now by taking the preliminary [Data Literacy Courses](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fusfedu.sharepoint.com%2Fsites%2FUSFDataLiteracy&data=05%7C01%7Csheraine%40usf.edu%7C3ceb98be46514980c2a908dae29e9913%7C741bf7dee2e546df8d6782607df9deaa%7C0%7C0%7C638071468042777155%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=xoHXTDweZ0VbiilPnMwHKRI18SOC13iYmyiP5jwFAQo%3D&reserved=0).