



## Florida Prepaid College Request not to bill/ resume billing

The University of South Florida (USF) automatically bills for all Florida Prepaid College Students with tuition and dorm plans for the maximum amount allowed. Tuition is billed for students that are enrolled for Fall, Spring and/or Summer terms. Dorm plans are billed for students with dorm charges for Fall and Spring terms only. Prepaid does not allow billing of housing for summer terms. Payment is limited to the amount of University credits remaining in your prepaid balance.

If for any reason you do not want USF to bill for Florida Prepaid, complete the information at the bottom and return this form prior to the first week of classes to SVC 1039. You can also email the form to [ThirdParty@usf.edu](mailto:ThirdParty@usf.edu) or mail it to the address at the bottom of this form.

Please be aware that you will not be eligible for the tuition differential exemption if you request for us not to bill for tuition\*. **If you are currently not registered at USF we do not bill for Florida Prepaid so no action is needed.**

*\*The tuition differential exemption is only for plans that were purchased before 2008 or those with the STARS Scholarship*

### **Do not bill Florida Prepaid on my behalf for the following plans (check one):**

☐ Tuition Only    ☐ Dorm Only    ☐ Both Tuition and Dorm

Starting in year: \_\_\_\_\_ Start term (select one): ☐ Fall    ☐ Spring    ☐ Summer

### **Resume billing Florida Prepaid:**

Year: \_\_\_\_\_ Term (select one): ☐ Fall    ☐ Spring    ☐ Summer

*Leave year and term blank if you are unsure when or if you want to resume using Florida Prepaid. If you do not provide an ending year/term you will need to submit a new request if you wish to have Florida Prepaid billed.*

I understand that I will be responsible for ensuring that other arrangements have been made to pay my tuition by the payment deadline date and that I will be not be eligible for the tuition differential exemption.

DATE: \_\_\_\_\_

USF ID: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**University Controller's Office: Florida Prepaid**  
University of South Florida ♦ 4202 East Fowler Ave, SVC1039 ♦ Tampa, FL 33620-5800  
♦ email: [ThirdParty@usf.edu](mailto:ThirdParty@usf.edu) ♦