

**USF Board of Trustees**

**Conference Call**

Monday, March 30, 2020

Minutes

Chair Jordan Zimmerman called the meeting to order at 1:30 p.m. and thanked everyone for joining the call.

**Dr. Cynthia Visot called the Roll with the following Trustees present**

Trustee Sandra Callahan  
Trustee Michael Carrere  
Trustee Britney Deas  
Trustee Stephanie Goforth  
Trustee Michael Griffin  
Trustee Oscar Horton  
Trustee Deanna Michael  
Trustee Lesley Muma  
Trustee John Ramil  
Trustee Byron Shinn  
Trustee Charles Tokarz  
Trustee Nancy Watkins  
Trustee Jordan Zimmerman

**New Business – Action Items**

**FL 101** – Approval of Acceptance of Preeminence Funding Data Integrity Audit & Approval of Data Integrity Certification

Chair Zimmerman called on Virginia Kalil, Executive Director/Chief Internal Auditor to present the agenda item.

Ms. Kalil discussed the objectives of the Preeminence Data Integrity Audit:

- Determine whether the processes and internal controls established by the university ensure the completeness, accuracy, and timeliness of data submissions which support preeminence measures
- Provide an objective basis of support for the President and BOT Chair to sign the representations included in the BOG Data Integrity Certification

She concluded with the following points:

- Adequate system of internal controls in place over nine of the 12 metrics

- Inadequate system of internal controls in place over the remaining three metrics which relied on data from the National Science Foundation (NSF) Higher Education Research & Development (HERD) survey
- Two high risks identified impacting reported performance; however, not impacting the affected performance metrics' status (pass/fail)
- Two medium risks identified with no impact to performance metrics

Trustee Les Muma made the motion to approve which was seconded by Trustee Michael Griffin. FL 101 was approved unanimously.

### **President's Update**

Chair Zimmerman asked President Currall to give an update regarding COVID-19 and the future operations of the university for the remainder of the semester and summer sessions.

President Currall stated that meetings regarding this situation are taking place every day to handle the situation in the best way possible. He then called on Provost Wilcox to discuss how classes are adapting to the changes.

Provost Wilcox stated that the university is making as many resources available to students as possible, including allowing long-term rentals of laptops from the library so that they have access to a computer at home. He also stated that his team is preparing to make arrangements for all summer courses to be transitioned to online courses in the event that needed to happen.

President Currall then asked Senior Vice President David Lechner to discuss the decisions being made regarding refunds for students living on campus. Mr. Lechner stated that USF had made the decision to refund housing charges to students living on campus starting on the earliest date possible, which set the precedent for other universities in the SUS who had previously set later dates to begin refunds.

President Currall thanked everyone who was working around the clock on this challenge facing the community.

Having no further business, Trustee Zimmerman adjourned the meeting at 2:15 p.m.