

**College of Arts and Sciences**  
**Faculty Council Meeting**  
**Minutes**  
March 21, 2014

**Attendees:** Elizabeth Bell, Allison Cleveland-Roberts, Cheryl Hall, Lorene Hall-Jennings, Julie Harmon, Nataša Jonoska, Richard Manning, Adriana Novoa, Dana Pittman, Phillip Porter, Christine Probes, Michael Shuman

**Absent:** Michael Brannick, Chuck Connor, Eric Eisenberg, Vicki Gregory, Stephen McNutt, Robert Potter

- I. Meeting called to order.
- II. Review of Minutes: Minutes from January 2014 and February 2014 meetings were amended and approved.
- III. Deans' remarks: Dr. Bell and Dr. Cleveland-Roberts discussed the following topics:
  - The final budget for summer is completed, and classes are being scheduled. This is the first time that the college has had a clear budget for summer, and the administration is working on balancing the needs of student, faculty and courses. Enrollment is strong for out of state and international students. Up approx. 27 – 30%.
  - We have a new VP for summer programs at USF, Cynthia Deluca. She will be marketing summer programs for the university. She is working on goals for summer 2015.
  - Online Courses: The college does not have a firm model for how to organize online education. Administrators are trying to identify which is the best model. Teaching online is not mandatory at this time. There was an extended discussion on this issue and it was suggested that the faculty council invite an expert in online education to speak in front of the Fall or Spring Assembly in order to clarify the college's position regarding this issue.
  - T&P – There is no confirmed revision of T&P guidelines at this time. Decisions for this years' T&P promotions will not be available till June or July 2014. Dr. Eisenberg/Dr. Bell will notify faculty when they have placed on the CAS Faculty Affairs web page the percentage of successful T&P cases for the last three years for all schools and the information pertaining to them. Unsuccessful cases will not be included.
- IV. Assistant Professor Level searches are in the process: Philosophy and English have completed their searches, and Economics has completed two of their searches. Psychology and Communications have offers out. There is concern among faculty and departments about the new role that the Provost has on searches. This is a new rule that gives Academic Affairs the last say on authorizing an offer to a candidate. This seems to be an unnecessary round of scrutiny that delays searches and might

create an impediment to hire the best candidates. The Council advise the Deans to address this issue for next year.

- V. Department mergers – Discussions have happened, but no mergers are in the works at this time.
- VI. Function of the Faculty Council Committee – Dr. Novoa will send a copy of the governance documents to the members of the committee to make sure everyone understands what are the functions and powers of the committee.
- VII. Spring Assembly speaker – Several names were presented for Dr. Novoa to contact to speak at the Spring Assembly on April 25. It was decided to first contact Provost Wilcox to speak on his vision about the relationship between Academic Affairs and the College. If the Provost cannot speak to faculty, Dr. Novoa should contact Beth Garland to discuss quality control for online courses.
- VIII. Summer Funding: CAS initially received the same amount of money that was received last year, but after this there was a 7% reduction and the college had to return funds. Budget information has been given to CAS Chairs so they can see the funds that will be available for the summer semester.
- IX. Old business: Eight Lecterns have been purchased for faculty to use. Dr. Novoa will collect the questions that Faculty Council members have for Sandy Lovins. Dr. Novoa will send her an email with all the questions and comments, and the answers to this email will be discussed in the next meeting.
- X. New business: no new business
- XI. Meeting Adjourned