

COLLEGE OF ARTS AND SCIENCES

FACULTY COUNCIL MINUTES

January 21, 2011

CPR 245

PRESENT: Roberta Baer, Catherine Beneteau, James Cavendish, Richard Manning, Kelly Page Werder, David Payne, Christine Probes, Mark Stewart, Mary Sweely

ABSENT: John Cochran, Eric Eisenberg, Cheryl Kirstein, Robert Potter, Sandy Schneider, Hari Srikanth, Wei Zhang, Michelle Bombaugh

1. 11:00 am Meeting called to order.
2. 11:05 am Establish procedure for climate survey review: The council decided that a system should be initiated to identify issues pertaining only to the College. These issues would then be prioritized and steps taken to address them. Dr. Cavendish said this could be done but, would be time consuming. He had noted that he believed other colleges on campus paid someone to do this. The council stated that he should be paid or someone else to analyze this data. Dr. Manning suggested forming a sub-committee to go over data and then to come up with a survey for the faculty & staff. A motion was made and approved for this sub-committee. Dr. Cavendish, Dr. Probes and Dr. Manning will be on this sub-committee. Dr. Cavendish stated that no one has asked for the data pertaining only to our college like the other colleges on campus. A motion was made and approved that the council suggest the Dean's office request college specific data from survey for analysis and funds be provided to pay someone to analyze this data for problems in the college.
3. 11:20 am Establish procedure for investigating merit raise formula: Dr. Stewart wanted to know what this process intended to achieve. It was suggested that there should be faculty input on merit raises and how they should be distributed. Dr. Manning stated that the council doesn't know what the Dean really wants to know regarding this issue. It was noted that clarification from the Dean was needed. Dr. Manning to e-mail Dr. Eisenberg requesting clarification of his request.
4. 11:30 am Discussion of a Faculty council webpage, which would increase Council awareness. Dr. Manning to contact Michael Abrahams (CAS Webmaster) and Michele Dye (Communications & Marketing Director for CAS) for their input.

5. 11:38 am-Faculty Council Town Hall/social event: The council decided this would be a great way for the faculty/staff of CAS to get to know their council representatives. Lunch (pizza & drinks) is being supplied by the Dean's office for this event. This is scheduled for March 25, noon till 1:30 pm. The place to be determined.
6. 11:50 am-Dates for remaining spring meetings were scheduled as follows:

February 18 th	10am-11:30am	CPR 245
March, 4 th	2pm-3:30pm	CPR 245
March 25 th	TOWN HALL MEETING	12-1:30 pm Location TBD
April 1 st	2pm-3:30pm	CPR 245
April 29 th	SPRING ASSEMBLY	Location TBD

(The council will also meet before the assembly as well.)
7. 11:55-The council departed for the Council of Chairs meeting in EDU 411 to attend Dr. Holbrook's presentation. Meeting to reconvene at 1:05.
8. 1:30 pm Meeting was not reconvened as scheduled. Dr. Manning to send out minutes via e-mail and ask council members to review and move to accept them and somebody else to second.