

October 2023

Newsletter for the Office of Administrative Services

TOWN HALL RECAP

OAS held three Town Hall sessions on October 2nd. Sessions opened with an intro video with clips of employees from different areas of OAS, highlighting their efforts to maintain USF and help the university thrive! You can watch the opening video at tinyurl.com/TownHallOpening and a full recording at tinyurl.com/OctTownHallRecap.

After the video, VP Post discussed the agenda. Then, Central Human Resources took the stage and talked about the Employee Assistance Program, explaining its various resources, and encouraging employees to participate. To learn more about the program, visit tinyurl.com/ USFEAP or contact benefits@usf.edu. Additionally, the Central HR Change Management Team presented on Project Drive. This is a multi-year Oracle Cloud HCM transformation that will simplify how USF manages and develops its employees. For more information, visit usf.edu/Oracle-HCM.

Then, Everet Simmons, AVP of Campus Planning, Construction, and Development, presented an overview of Project 400. To prioritize and improve project delivery, the team will introduce a data-driven planning and implementation system. Next, Jen Fleischman, VP of Administration and Operations, presented an update on the success of the Just-In-Time Recognition Program and welcomed a new team to the OAS family: Athletics District Facilities Services. Then, Ray Miller, Interim Director of Facilities Services, discussed OAS's mission to provide a beautiful and safe campus for our students, faculty, and staff, and presented continuous improvement initiatives.

Next, Aaron Nichols, Director of Communication and Engagement, reinforced the importance of employee engagement and participating in the annual Employee Survey. The Employee Engagement Team did an overview of previous events and discussed what to expect next, presented OAS Scholarships and Excellence Awards, and held raffle drawings throughout the Town Hall! To watch how Scholarships have impacted OAS employees' who are continuing their education at USF, visit tinyurl.com/OASScholarships.

To close, VP Carole Post looked back over the progress made in the last year and discussed her plans for the upcoming months, focusing on compensation priorities and retention initiatives. Since March 2022, every eligible OAS position has had at least one pay increase!



EMPLOYEE PROFILE

ROBERT GUIA

GROUNDSKEEPER GROUNDS

Robert joined OAS in 2018, when he was 18 years old.

As a groundskeeper, he is involved in a variety of tasks related to landscaping and outdoor maintenance. His job involves mowing lawns, weeding, edging, picking up debris, keeping outdoor areas clean, and maintaining exterior spaces to keep the USF campus beautiful.

Robert's favorite part about working in OAS are his colleagues and the positive work atmosphere. He says the campus is a pleasant place to work, and he enjoys the freedom to come in and do his job without stress.

His advice for new employees is to embrace teamwork.
Robert believes that anyone on the team can find success if they set their mind to it. So, don't hesitate to join and give it your all!

Robert has three kids whom he loves dearly, Arianna, JC, and Robert. Growing up, he always enjoyed watching Spider-Man movies. Robert loves all sports, but football is #1—Go Bucs!

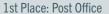
Robert was born and raised in the Tampa area, and his favorite place to eat in this area is Texas Roadhouse.



SPIRIT WEEK RECAP

OFFICE DOOR DECORATION CONTEST







2nd Place: Emergency Management



3rd Place: University Police Department







Honorable Mentions: PATS, GIS, and Building Services

SELFIE DAY







HOMECOMING PARADE



1st Place: Grounds



2nd Place: Post Office



3rd Place: ASBC

WORK ANNIVERSARIES

	PARKING & TRANSPORTATION		ADMINISTRATIVE SERVICES		
5	Christina Moss Mahan Moghaddam	7 2	Carole Post	7	
	EMERGENCY MANA		EMERGENCY MANAGE	GEMENT	
		1	D	1	
34	Timothy Seidel	1	Robert Marlowe	1	
			UTILITIES		
	GROUNDS		Crogory Soo	38	
	Pov Ranks	1		24	
	Noy Ballins	1	·	13	
6				12	
6	MAINT & SPECIAL ALLO	CATION	Terry Pilon	4	
5	Saul Panco	12			
			DESIGN & CONSTRUCT	ION	
	Ellezei Roufiguez	9	Scot Berrian	5	
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2	PLANNING		FIRE SAFFTY		
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WELCOMING NEW ADDITIONS

CONGRATULATIONS ON THE PROMOTION!

Travis Robinson Jr Groundskeeper Grounds Monique Brooks Custodial Worker Building Services **Gregory Lewis**Asst Fire Safety Manager
Fire Safety

Chadaphan Hanwisai Associate Director Planning

TOWN HALL EXCELLENCE AWARDS

AWARD RECIPIENTS

Pictured with VP Carole Post



Adelle Amison



From left to right: Nisha Sheperd, Mackenzie Davis, Fanny Vinasco and Carrie Towner



Tuk Somboonnok



Jalessa Lundy



Jim Niblett



Tracy DeCrescenzo



Imane El Aassouli



Luis Munoz and Kayshun Brown



Orlando Ware and Samantha Yeargin (not pictured)