

April 2022

Newsletter for the Office of Administrative Services

ON THE JOB SAFETY: GOLF CART/UTILITY VEHICLE OPERATIONS

OAS has four principles that are intended to guide you in all you do at USF. One of these guiding principles is safety. You should always be conscientious of your safety and the safety of others when on the job.

"As the largest group of operators on the Tampa campus, it's vital that Administrative Services-Facilities Management set the standard for safe and compliant operation of golf carts/utility vehicles" says Bill Land, Director of Environmental Health and Safety. The first step in safe and compliant operation is to ensure that all drivers successfully complete the required on-line Golf Cart Safety Training prior to operating a cart/utility vehicle as well as complete refresher training on an annual basis.

When operating a university cart or utility vehicle, remember to follow the below procedures to ensure the safety of everyone in the USF community.

- Cart operators are prohibited from wearing headsets, earphones or using cell phones or other electronic devices while operating carts.
- Carts must yield to pedestrians on sidewalks and maintain a safe distance. Speed is to be reduced to a minimum when driving along or crossing sidewalks so as to avoid accidents with pedestrians.
- Operators must park carts in designated cart parking areas or away from pedestrian areas.

Help ensure the safety of our university community by completing the online golf cart safety training course or completing the reaffirmation form. Both can be found at <u>bit.ly/GolfCartTraining.</u>

REMINDERS

Don't forget to nominate a deserving coworker for an Excellence Award online at <u>bit.ly/ExcellenceFormOAS</u>.



EMPLOYEE PROFILE

CHRISTOPHER KLUJ PROJECT MANAGER DESIGN AND CONSTRUCTION

Christopher Kluj has been working for OAS for a year and a half. He currently works in Facilities Management as a Project Manager for Design and Construction. Before that, he was a Project Manager at USF Housing for two and a half years.

In his current position, Chris meets with contractors, architects, engineers, and customers to discuss what is currently going on with projects that are in construction and ensure they are moving forward accordingly. He collaborates with architects and engineers before a project starts, ensuring the plan and scope of the project coordinate to meet the customer's needs and expectations. Another aspect of his role is talking to customers to help interpret how and what the contractor, architects, and engineers plan on doing. Chris' favorite part about working as a Project Manager is the interaction between between the stakeholders for each project.

Chris was born in New Jersey and went to college at Philadelphia University, where he studied architecture. He moved to Tampa in 2016, and before joining USF, he owned Kluj Architectural & Construction Services, and was self-employed as a consultant.

In his free time, Chris enjoys gardening and he loves that his kids get to experience walking into their backyard and pulling fruits from the trees. Chris is a Mets fan, he enjoys working out at the gym, and he also likes watching the Netflix show Bridgerton with his wife.

SAFETY TRAINING PROGRAM

Environmental Health and Safety recently streamlined their training program and began offering most courses online. Take the safety training needs assessment to determine the required trainings needed for your role at USF.

Visit usf.edu/ehs to take the assessment

CELEBRATE ASIAN PACIFIC ISLANDER DESI AMERICAN HERITAGE MONTH

Asian Pacific Islander Desi American (APIDA) Heritage Month is a nationally recognized observance that honors the history, heritage and contributions of Asians, Southeast Asians and Pacific Islanders in the U.S.

The month of May was chosen to commemorate two important events in history: the immigration of the first Japanese to the United States on May 7, 1843, and the completion of the transcontinental railroad on May 10, 1869. The majority of railway workers were Chinese and were essential in connecting Americans across the country by train.

Asian Americans, the fastest growing ethnic group in the US, have experienced a rise in bigoted attacks during the COVID-19 pandemic. May isn't the only time to learn about the history of Asian Americans and Pacific Islanders, but it does give us a chance to expand our understanding of different cultures and the multitude of contributions made by APIDA people.

Whether it is through art, literature, food, or entertainment, there are many ways you can celebrate APIDA Heritage Month and learn more about APIDA culture and history. The Library of Congress has compiled a vast collection of educational exhibits and collections on Asian Pacific American history, which can be found at <u>bit.ly/AAPICongress</u>. You can support local APIDA restaurants and grocery stores by shopping or eating at one of the locations listed at <u>bit.ly/APIDALocalEats</u>. There are also various events in the community this month that you can participate in to celebrate. The City of Tampa is hosting an Asian American and Pacific Islander Heritage Festival at Water Works Park on Saturday, May 14. More information can be found at <u>bit.ly/AAPIFestival</u>. USF also has a schedule of events happening on campus in celebration of APIDA Heritage Month, which can be found at <u>bit.ly/APIDACampusEvents</u>.

WELCOMING NEW ADDITIONS

Michael McCarthy Plant Operator Utilities

Zachary Rosenthal

Nicholas Shelley Postal Services Representative *Post Office*

WORK ANNIVERSARIES

FACILITIES

Barry Fernandez	35
Chris Fleischer	28
Ramon Gonzalez	25
Harry Veras-Rodriguez	21
Jose Marte	18
Tony Hardy	15
Florencio Molina	15
Ana Garcia Quintana	12
Donald Crosby	9
Sean Rainey	8
Phillip Ippolito	8
Jerry McGinnis	8
Bryan VanSant	7
Mark Tighe	3
Darin Crews	3
Orville Sosa, JR.	1
Carlos Ramirez Padua	1

PARKING & TRANSPORTATION

Manuel Bermudez	22
Rex Dunkel	16
Nereo Rojas	14
Walton Mattei	6
Mary Colini	6
Jairo Fierro	3

BUSINESS CENTER

Wayne Wilcox	28
Symone Griffin	4

OFFICE OF VP

Aaron Nichols 7

Cashier Parking and Transportation Services

Post Uffice