

August 2017

Newsletter for the Office of Administrative Services

National Campus Safety Awareness Month

at the University of South Florida®

September is National Campus Safety Awareness Month. The USF Department of Emergency Management, the USF Police Department, and the USF Community Emergency Response Team (CERT) are offering free training and events all month.

A schedule of classes offered is included on the last page of this month's newsletter. You can also visit the Emergency Management website, usf.edu/em, for more information and to register to attend.

On September 28th, from 10 a.m. to 2p.m. the 2nd annual USF Safety Day event will be happening in the field just east of Cooper Hall. It will be a lot of fun!! (there will be food trucks). See page 3 for more information.

Welcoming New Additions...

Luis Alvarez, Custodial Superintendent *Facilities Management*

Rachel Leonard, Building & Maintenance Operations Manager, *Facilities Management*

Patricia Washington Retires

This month Patricia Washington Retires after 13 years of service at USF. For the past three years she worked under supervisor Paula Darby who says Patricia was one of her best performing employees. She is known as a very hard worker who would always help her new co-workers become acclimated to their position. Patricia was a great team member and took the lead if the Lead Custodian for her group was out. She will be missed by all of her co-workers and supervisors. Congratulations on your retirement, Patricia!



On the Job: *Steve Leeds*, mason, lays brick pavers at the Honors Garden in front of the Library.

Reminders

- Labor Day September 4
- President's Fall Address September 6, 2:00 3:30, MSC Oval Theatre
- Safety Day Event September 28, from 10 a.m. 2 p.m., just east of Cooper Hall

"Meet the Team"

USF Laboratory Safety Program & Hazardous Waste Team

The Laboratory Safety Program & Hazardous Waste Team is part of the USF Department of Environmental Health & Safety. The team is responsible for the safe handling and disposing of hazardous waste and ensuring laboratories, shops, and art studios on campus are compliant in maintaining safety standards and properly handling chemicals. The team conducts training and inspections as well as providing technical guidance.

Lab Safety performs the proper collection, classification, storage and shipment of hazardous wastes and materials generated at USF from various activities and programs including research, teaching,



From Left: Rob Risavy, David Gilbert, Tom Bradley, Joelle Mendez-Hinds, Gene Juteau, Julie Van Horn. Not pictured – Lindsey Hanson.

art, and facilities. They also assist with environmental compliance in other areas such as the campus drinking water, storm water, and storage tank systems. This past year the Lab Safety & Hazardous Waste team orchestrated in-classroom and online training for 3,218 participants, conducted laboratory inspections in 1,522 lab spaces, and investigated 88 incidents. To



top it off, the team safely shipped 156,507 pounds of chemical waste and 89,897 pounds of biomedical waste ensuring a safe environment for USF faculty, staff, and students to work and study in.

Members of the Laboratory Safety & Hazardous Waste team perform assessments of the Tampa campus buildings and laboratories to determine whether the Maximum Allowable Quantities (MAQs) of hazardous chemicals permitted by the Florida Building Code (FBC) are being exceeded. The team works with laboratories to maintain chemical amounts within the MAQs to certify that operations consistently meet safety codes.

The team consists of six members that are responsible for lab safety and the compliance of hazardous waste operations on the Tampa, St. Petersburg, and Sarasota/ Manatee campuses. David Gilbert (10 years) is primarily responsible for Laboratory Safety in the College of Engineering, College of The Arts, and College of Marine Science in St. Pete; Lindsey Hanson (2 years) is responsible for Laboratory Safety in the College of Arts & Sciences (Tampa, St. Pete, Sarasota/Manatee) and the College of Public Health; Joelle Mendez-Hinds (1 year) is responsible for Laboratory Safety in the College of Medicine, College of Nursing, and College of Pharmacy; Rob Risavy (8 years) is responsible for hazardous waste throughout the USF System; Gene Juteau joined the EH&S team in May, and like Rob, assists in the responsibility of hazardous waste throughout the USF System. Last but not least is Julie Van Horn, team lead and Safety & Compliance Officer. Julie has been with USF since 2012, starting as an EH&S Specialist and was promoted to her current position in 2015. She is responsible for special projects and day-to-day operations of the Lab Safety & Hazardous Waste team.

Thank you to the Lab Safety & Hazardous Waste team for all of your hard work that contributes to safety and compliance at USF.

Excellence in Customer Service

This past month Joseph Fazio exceeded expectations and received recognition for his commitment to great customer service when a customer wrote an email showing their thanks.

"In a world where it seems as though good customer service is a thing of the past, I had the good pleasure of speaking with Joseph Fazio recently regarding purchasing a parking pass on the USF campus. He went beyond the call of duty plus did what he said he would (such as call me back when he got the correct information). He was very helpful, pleasant and professional during each exchange. Our society seems to be more focused on the negative than positive so when I had this great, customer service experience, I wanted to write and share it with you (Mr. Fazio's boss). In my opinion, you are blessed to have him as a part of your team and hope you will recognize and appreciate his talent."

USF is proud to have employees dedicated to providing such great service. Thank you Joseph Fazio for making your customers feel welcomed and for exceeding expectations!



Anniversaries

Anniversaries	
Facilities Management	
Gloria Murphy	19
Anthony Floyd	10
Vasant Amin	7
Humberto Rodriguez	5
Keyvis Moore	3
Luis Roman Sanabria	3
Maria Ramos Osorio	3
Kadrinne Brewton	3
Wayne Richter	1
Jacqueline Gahagan	11
David Isaac	5
Christopher Duffy	2
Maria Luyanda	11
Kayshun Brown	7
Roy Banks	5
Douglas Williams	17
Hill Tong	11
Michael Fetzer	21
Cory Rugg	5
Darren Singleton	1
Jimmy Davis	5
Human Resources	
Beverly Daly	10
Angela Badell	7
Victoria Johnson	3
Donna Keener	2

Debora Jackson 2 Parking & Transportation Services

Thomas Cunane	16
	10
Karen Cooke	11
Teresa Kasman	8
Xavier Rivera	8
Raymond Mensah	5

Administrative Services

Naomi Thomsen

Jessica Fusiek (Fuller)	7
Calvin Williams	2



National Campus Safety Awareness Month and USF Safety Day

USF is holding safety education events and training for students, faculty, and staff throughout September as part of National Campus Safety Awareness Month (NCSAM). Topics include: Active Threat training, Disaster Preparedness, Pedestrian & Bike Safety, Fire Safety, and more.

As part of the NCSAM events at USF, the USF Police Department, USF Department of Emergency Management, and USF Community Emergency Response Team will host the second annual National Campus Safety Day event on Thursday, September 28, from 10 a.m. – 2 p.m., just east of Cooper Hall. The event provides an opportunity to educate the campus community on safety, disaster preparedness, and crime prevention.

A number of activities are planned, including: impaired driving simulations, motor vehicle crash rollover simulations, fire extinguisher demonstrations, and K-9 demonstrations. Specialized equipment like SWAT Team gear and bomb detection technology, along with fire department and law enforcement vehicles will be on display. Law enforcement, fire rescue, and emergency management personnel will be on-hand to answer questions and talk about their work. There will also be food trucks and giveaways.

A schedule of training and events being held on campus as part of NCSAM is included on the last page of this newsletter. You can also visit **usf.edu/em** learn more and register for events.

Submit Idea Proposals and Excellence Award Nominations!



Idea Proposal forms and Excellence Award nomination forms are available at each Excellence Box location. If you have an idea that will help us become one of the "Top Places to Work in Tampa Bay", please fill out an Idea Proposal form and drop it in the box. Idea Proposals are collected on a regular basis by members of the Communication Pillar team.

You can also submit Excellence Award nominations in the boxes. Drop completed forms in the box or you can submit a nomination online at: usf.edu/Excellence Awards.

"Excellence Boxes" are in break rooms and employee areas in the following locations:

- DUP Bull Runner break room
- MHB room 142
- MHB hallway near room 120
- OPM break room
- PPA break room
- PPB break room
- PPC break room
- PTA hallway just off break room
- SVC Human Resources break room

Summer Spruce Up

You may have noticed more flowers, trees, and bushes livening up our already beautiful campus. The "Summer Spruce Up" took place again this year with the goal of introducing more color to the landscaping, improving first impressions, and improving the overall aesthetics of the campus landscape. Though the project began this summer, development and approval started in the fall of 2016 and since then 11 locations have been improved with enhancements.

Shuang Hao,landscape architect in Facilities Management, created the landscape master plan for the Spruce Up project and oversaw the implementation. The focus was on Student Orientation and Tour Group pedestrian routes. Shuang worked closely with the Grounds team on this project.

Just this summer alone over 8,500 trees and plants have been put in. Although contractors installed the landscaping, the Grounds team will keep up the maintenance. The Irrigation team, part of Grounds, coordinated the existing irrigation systems that served the project areas, a difficult task as the systems were varied in age and layout.

Thanks to the efforts of everyone involved, the our campus looks even more amazing than before and there are more improvements yet to come!

Some "before and after" photos of the project are included on the following pages.



To achieve excellence, you must be competent in your job and perform at a level that will make people say "Wow!"



Summer Spruce Up

Before



Sidewalk between Lot 8A & 8B

After





Lot 3A





USF Palm Drive and USF Holly Drive





Before



ULH Building

After





Chemistry Plaza Back Flow Preventer





Campus Recreation Center





Before

ISA

After





CMC Building





Sessums Mall and USF Maple DriveISA $\,$





training and classes

covering personal safety and emergency preparedness topics

Register for any of the training and classes below at usf.edu/em

Prevention, Protection, and Response Actions for Active Threat Incidents

September 7 (Thursday) | 12:00 pm - 1:00 pm | MSC 3711, Egret Room

Interactive presentation providing information to prepare you for and guide your response to an active threat situation. Lunch will be provided.

Citizen CPR

September 11 (Monday) | 5:30 pm - 6:00 pm | MSC 2707, Spirit Room

Hands-on CPR training to provide life-saving care until professional responders arrive.

Disaster Preparedness

September 12 (Tuesday) | 12:00 pm - 1:00 pm | MSC 3708, Sandhill Crane Room

How to prepare for disasters and an overview of careers in emergency management. Lunch will be provided.

SKYWARN Severe Weather Spotter

September 19 (Tuesday) | 1:00 pm - 2:30 pm | MSC 3711, Egret Room

National Weather Service program. Learn the basics of severe weather development, structure, identification, and reporting.

Emergency Protective Actions

September 21 (Thursday) | 12:00 pm - 1:00 pm | MSC 3711, Egret Room

Interactive training that provides an all-hazards overview of protective actions that students, faculty, and staff may take when faced with potentially hazardous situations. Lunch will be provided.

Pedestrian & Bike Safety

September 22 (Friday) | 12:00 pm - 1:00 pm | MSC 3711, Egret Room

Presented by the University Police Department. Learn how to stay safe while biking or walking around campus. Lunch will be provided.

Campus Connect

September 25 (Monday) | 2:00 pm - 4:00 pm | MSC 3705, Manatee Room

Campus Connect is a suicide gatekeeper program that trains students, faculty, and staff on how to recognize warning signs of suicide, how to talk to someone about suicide, and how to refer people for professional assistance.

S.A.F.E. (Self-defense Awareness & Familiarization Exchange)

September 26 (Tuesday) | 10:00 am - 12:00 pm | MSC 3705, Manatee Room

Crime-victim prevention program encompassing strategies, techniques, options, and prevention that provides women with information that may reduce their risk of exposure to violence and introduces them to the physical aspects of self-defense.

Current Drug Trends

September 27 (Wednesday) | 2:00 pm - 3:00 pm | MSC 3711, Egret Room

Learn about drugs frequently encountered in the USF area, emerging drug trends, and the dangers and side effects of using these substances.

"After the Fire"

October 2 (Monday) | 6:00 pm - 8:00 pm | MSC Oval Theatre

"After the Fire" is a documentary film viewing and dialogue session with two students who survived a tragic fire in a dormitory at Seton Hall University. They will share their experience and re-enforce the importance of fire safety.

Side by Side Burn - Live Demonstration

October 11 (Wednesday) | 12:30 pm - 2:00 pm | Parking Lot #1 (north of LIB)

Comparison to demonstrate the importance and effectiveness of fire sprinklers in buildings and homes.