

November 2016

Newsletter for the Office of Administrative Services

Welcoming New Additions...

Anibal Gonzalez, Maintenance Technician *Facilities Management*

Nicholus Murphy, Groundskeeper *Facilities Management*

Robert Day, Safety & Compliance Officer *Parking & Transportation Services*

Richard Piccininni, Professional Engineer *Facilities Management*

Ismael Santos, Transit Bus Driver *Parking & Transportation Services*

Devanshi Tank, Transit Bus Driver *Parking & Transportation Services*

James Scull, Administrative Specialist *Administrative Services Business Center*

USF Community Giving Tree

This year USF's Community Giving Tree received significantly more requests than sponsors. The children sponsored are those of USF employees who are in need of assistance providing gifts to their children this holiday season. Our hope is to make the season a magical one for all children whose wishes have been registered, but we need more sponsors to help us.

Please consider registering today to sponsor a child, December 5th is the last day for sponsorship collection. For more information contact Desiree Cuesta Henderson in HR at dcuesta@usf.edu or (813) 974-6874.



On the Job: Brian Laverty, Facilities Project Manager; VP Williams; and Steve Lafferty, Assistant Director - Design & Construction checking the progress at the P3 construction site.

Reminders

Holiday Party - December 19th

Winter Break December 26 - January 2, 2017

"Meet the Team"

Facilities Management, Operations Department

The Facilities Management Operations Department is a team of hardworking employees who provide maintenance and repair services for our campus facilities and keep our utilities (water, sewer, and power) operating. The department consists of three sections: Building Maintenance, Utilities, and Energy Management & Controls. These teams are responsible for the maintenance of over six million square feet of buildings on USF Tampa campus.

The Building Maintenance team handles minor repairs to plumbing, lighting, electrical, painting, and structural systems in all E&G (educational & general purpose) buildings on the campus. This team also performs preventive maintenance work on these buildings.

The utilities systems and plants on campus are operated and maintained by the Utilities team. These systems include many miles of electrical, chilled water, hot water, drinking water, sewage, and storm lines. The team



operates three chiller plants and a boiler plant, generating the chilled and hot water that cools/heats buildings across the campus. USF also has a series of on-campus wells that produce drinking water.

The Energy Management & Controls team manages and monitors all internal utility meters on the Tampa campus. They are also responsible for the building automation control systems for heating, ventilation, and air conditioning (HVAC) systems, our chiller and boiler plants, and our water systems. Additionally, this team is responsible for the backup generators on campus.

The Operations Department quite literally works nonstop; there is no room for pause when maintaining a campus the size of ours which, in addition to being a place of learning, is home and work for thousands of students, faculty, and staff. Operations personnel regularly work during weekends and holidays to get the job done.

Toufic Moumne is the Director of Operations. Glen Aleo, Chris Fleischer, and Hari Patel are Managers of Building Maintenance, Utilities, and Energy Management & Controls respectively. Angela Jordan, Eliezer Rodriguez, Asael "Izzy" Nunez, Robert Gonzalez, Dwayne Callaway, Gene Palmer, and Greg See are all Managers of the various sections in Operations. The Operations leadership team and every single employee in the department keep our campus running. Thank you!

Excellence in Customer Service

Eric Tate and Tim Barstow received a wonderful note of gratitude from Rachel McCarrell, an RN at Moffitt. Ms. McCarrell wrote, "I wanted to commend Tim and Eric on their assistance with my parking permit status. Tim was wonderful, called me to save me a trip to the building and stayed on the

phone with me the entire process. Eric then helped navigate through the website and we finally were able to print a permit. They were extremely patient, kind and helpful to me. They both provided wonderful customer service. You have the right people there."

Excellence Boxes are Installed!

As discussed at the recent Town Hall, "Excellence Boxes" have been installed in break rooms and employee areas at PTA, DUP, PPA, PPB, PPC, and MHB. There are now Idea Proposal and Excellence Award Nomination forms available at each box. If you have an idea that will help us become one of the "Top Places to Work in Tampa Bay", please fill out an Idea Proposal form and drop it in the box. Idea Proposals will be collected on a regular basis by members of the Communication Pillar team. (An online version of the Idea Proposal form is coming soon.)



Remember to nominate your co-workers, for an Excellence Award!

All Administrative Services employees are eligible - administrative, staff, and OPS.

You can use the hard copy forms available at the Excellence Box locations and drop completed forms in the box or you can submit a nomination online at: usf.edu/ Excellence Awards. The nomination cutoff for this quarter is December 23rd.

Anniversaries

Facilities Management

Luis Padilla	1
Fabio Soler	4
Ajante Howell	5
Peter Gutzkow	5
Thomas McCarthy	5
Paula Scott	5
John Assam	5
Maritza Pinto	5
Scott Chelikowsky	6
Gary Spencer	7
Patricia Jaipersad	7
William Eugene Banks	7
John McCaffrey	9
Jose Tirado	14
Carolyn Glover	17
Matthew Palmer	35

Parking & Transportation Services

Jessica Alleyn	1
Duane Campanello	1
Clarence Bostick	9
Catherine Lloyd	9

Human Resources

Debra DeFranco

Office of the Vice President

Beth Beall 9

